

## **CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES**

**Monday, May 26, 2020; 6:30 P.M**

**Carlisle City Hall Council Chamber, 195 N. 1<sup>st</sup> St.**

Council met via open Zoom conference call due to the Governor's State of Public Health Disaster limiting groups of 10 or more from meeting.

Elected Officials present via conference call were Mayor Drew Merrifield and Doug Hammerand. Dan McCulloch, Ruth Randleman, Eric Goodhue and Rob Van Ryswyk were present at City Hall constituting a quorum. Also present via conference call were Fire Chief Cory Glover and City Attorney Robert Stuyvesant. Police Chief Matt Koch, Parks and Recreation Superintendent Ronda Frost and Martha Becker City Clerk were present at City Hall. City Administrator Deven Markley originated the meeting at City Hall. Mayor Merrifield called the meeting to order at 6:30 P.M.

### **CONSENT AGENDA & POSSIBLE ACTION**

Motion by Randleman, seconded by Goodhue to APPROVE THE FOLLOWING CONSENT ITEMS.

- Approve City Council Minutes for Regular Council Minutes May 11, 2020
- Receive and File City Administrator's Report
- Approval of Liquor License Application to Upgrade License from BC (Beer) to LE (Hard Liquor, Full Wine and Beer) for Casey's General Stores; #14 105 Hwy 5 and 1676 1001 Hwy 5, Carlisle Iowa with Class B Wine, Class C Beer (Carryout Beer) Class E Liquor License, and Sunday Sales Privileges.
- Approval of Tobacco Permit for Casey's General Store #3404
- Approval of Tobacco Permit for Casey's General Store #1676
- Approval of Tobacco Permit for Casey's General Store #14
- Approval of Tobacco Permit for Fareway Stores #147
- Approve Resolution 2020052601 for Tax Abatement Application for Property Located at 80 Columbia Street, Carlisle, Iowa 50047
- Approve Special Use Permit for Bellino Fireworks at 1115 Bluestem Drive

Motion carried unanimously on a roll call vote.

### **APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS**

Motion by Randleman, second by McCulloch to approve bills in the amount of \$79,316.36. Motion carried unanimously on a roll call vote.

### **CITIZEN PARTICIPATION**

Patty Mettler, 5021 SE 72<sup>nd</sup> Street, Carlisle, IA, present at City Hall, spoke to Council regarding sewer hook up for her property. Metzler explained that she paid \$1,800 for the option to hook into city sewer on 52<sup>nd</sup> Street. She expressed concerns that other properties in the area did not have to pay to hook into the sewer line. She also expressed concerns that she is not able to hook into city sewer as she is some distance from where the proposed line runs and questioned if she should have paid. Markley noted that he has been looking into this and will continue to investigate her concerns and will stay in touch with her.

### **OLD AND NEW BUSINESS & POSSIBLE ACTION**

Mayor Merrifield opened a Public Hearing at 6:38 pm for Rezoning Lots C, 2, 9, 11 through 26, and all in Kenneth Miller Subdivision, Carlisle, Polk County, Iowa from R-1 Light Density Residential District to M-1 Light Industrial District for J.J.J.J. Family Farm, LLC.

Markley explained that this item would be to rezone property currently zoned residential to light industrial for a potato processing facility and raising potatoes. Markley noted that there were two

comments submitted at the Planning and Zoning meeting that were not in favor of the rezoning. No written or verbal comments were submitted to city hall between the Planning and Zoning meeting and the Council meeting. Markley stated that the Planning and Zoning Committee voted unanimously to approve the rezoning.

Patty Mettler, 5021 SE 72<sup>nd</sup> Street, Carlisle, IA, present at City Hall stated to Council that she felt the information that was provided to residents about the proposed rezoning was not clear. Mettler expressed to Council that residents should have been given a choice between single family dwelling or light industrial zoning.

Bruce Selby, 7332 SE 52<sup>nd</sup> Street, Carlisle Iowa attending via open Zoom conference stated he is not in favor of the rezoning and does not want Summertime Potato storage facility to go in.

Tim Hogan, 3101 Ingersoll Avenue, Des Moines, IA, Attorney for Summertime Potatoes, attending via open Zoom conference. Hogan went over the preliminary site plan which was included in the packet and explained how the buildings would be used as well as the phases of the project. He also noted that a portion of the property will be farmed. Hogan noted that there is concern expressed by the neighboring properties on how the rezoning will affect the area. Hogan stated that the rezoning would be a good transition between residential and industrial as the property will have more of an agricultural feel to it. Hogan explained that they did get additional remarks at the meeting expressing concerns over the storm water plan and increased traffic and touched base on both subjects.

Markley explained that there was mild interest in 2018 from a developer to put in 200 houses at the property but none since then. Randleman also noted that there has not been interest in residential development of the area and that potential wetlands issues may have contributed to that. There were no other comments from Council or public.

Motion by Van Ryswyk, seconded by Randleman to close the public hearing at 6:58 pm. Motion carried unanimously on a roll call vote.

Motion by Hammerand, seconded by Randleman to approve first reading of an Ordinance for Recommendation for Rezoning Lots C, 2, 9, 11 through 26, and all in Kenneth Miller Subdivision, Carlisle, Polk County, Iowa from R-1 Light Density Residential District to M-1 Light Industrial District for J.J.J.J. Family Farm, LLC and not waive the second and third reading. Motion carried unanimously on a roll call vote.

Motion by McCulloch, seconded by Randleman to Table Discussion and Possible Action on Recommendation for Amending Land Use Plan for Lots C, 2, 9, 11 through 26, and all in Kenneth Miller Subdivision, Carlisle, Polk County, Iowa from R-1 Light Density Residential District to M-1 Light Industrial District for J.J.J.J. Family Farm, LLC. Motion carried unanimously on a roll call vote.

Mayor Merrifield opened a Public Hearing at 7:02 pm for FY20 Budget Amendment #2. Markley noted that there were no written or oral comments submitted to City Hall. Markley reviewed the amendments for FY20 with Council and noted that total amendment is \$377,580. There was no public comment. Motion by Randleman, seconded by Goodhue to close the FY20 Budget Amendment at 7:05 pm. Motion carried unanimously on a roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve Resolution 2020052602 A RESOLUTION Approving FY20 Budget Amendment #2. Motion carried unanimously on a roll call vote.

Fire Chief Cory Glover, attending via open Zoom conference, explained to Council that a current AED monitor lease with Phillips has expired. Glover would like approval for a sales agreement with Stryker for

AED monitors and services. Motion by McCulloch, seconded by Goodhue to approve the Monitor Lease with Stryker. Motion carried unanimously on a roll call vote.

Markley explained to council that public safety staff is proposing to pay off the Motorola radio lease with salary savings from the FY20 police department budget. The goal is to use the remaining FY20 Police department budget to make a large payment and pay the remaining balance in FY21. The purpose of paying of the radio lease is to free up LOSST funds that were originally designated for the radio lease. Staff is asking for approval to send out the notice of intent to pay off the contract and authorization to move forward with maximizing the June payment through use of funds available in the Police Department budget. Motion by Goodhue, seconded by Randleman to approve the notice of intent to pay off the contract and maximize the June payment through available funds from the Police Department. Motion carried unanimously on a roll call vote.

There was discussion between Council and staff regarding COVID-19 Response. Several items were discussed including opening the Aquatic center, the Community Center and Recreation Center for rentals. Markley noted a decrease in the number of late notices that went out this month compared to last month and felt there were no concerns with waiving late fees. Markley also noted that he attended a conference call with the metro managers and they reviewed how cities might begin reopening their aquatic centers. Markley gave a snapshot of how the metro cities were beginning to reopen city halls and libraries. There was continued discussion between Council and staff regarding opening of the Aquatic center and the centers. No action was taken.

Motion by Goodhue, seconded by Randleman to approve waiving late fees for June Utility bills. Motion carried unanimously on a roll call vote.

Motion by Randleman, seconded by Goodhue to approve opening the Aquatic Center for swimming lessons. Randleman-Aye, Goodhue-Aye, Hammerand-Nay, McCulloch-Nay, Van Ryswyk-Nay. Motion did not pass.

Motion by Goodhue, seconded by McCulloch to approve opening the Community Building and Recreation Center with the following stipulations: The renter pays for cleaning by an approved and chosen city vendor, cleaning is done in between events, the lessee agrees to all stipulations stated by the governor regarding mass gatherings and the cost incurred for the cleaning services are paid by the lessee. Motion carried unanimously on a roll call vote.

Council and Frost revisited Possible Action on Status of 2020 Aquatic center Season During COVID-19 Response as a vote was taken regarding swimming lesson only and not for the opening of the Aquatic Center. Stuyvesant suggested Council make a separate vote to not open the Aquatic Center for the 2020 Season. Motion by McCulloch, Seconded by Hammerand to approve not opening the Aquatic Center for the 2020 season. McCulloch-Aye, Hammerand-Aye, Van Ryswyk-Aye, Goodhue-Nay, Randleman-Nay. Motion carried.

Stuyvesant began conversation with Council to get an understanding on how the city will approach building rentals with the new guidelines voted on earlier including communication with renters on cleaning. Frost and Markley will discuss the item and come up with a plan on how to present this to renters.

**CITY ADMINISTRATOR REPORT**

Markley spoke to Council regarding the recycling dumpster at North Park and asked for clarification on why that is available to public. There was discussion about between Markley and Council about the dumpster and the cost to keep it. Council gave direction to move forward with addressing the recycling dumpster at North Park.

Markley noted there will be a meeting with Ethos on Friday about the Council Chambers in the new city hall. Council member Goodhue will be available to attend the meeting.

Markley is in the process of setting up three preapplications with Fox Engineering

**MAYOR AND COUNCIL REPORTS**

Motion by Goodhue, seconded by Van Ryswyk to receive and file Randleman’s Council report. Motion carried unanimously on a roll call vote.

**CITY ATTORNEY REPORT**

None

**UPCOMING MEETINGS AND EVENTS**

None

**INFORMATION**

None

Motion by Goodhue, seconded by McCulloch to go into closed session Pursuant to Iowa Code Section 21.5(1) (c) at 8:52 pm. Motion carried unanimously on a roll call vote.

Motion by Randleman, seconded by Van Ryswyk to enter into open session at 9:24 p.m. Motion carried unanimously on a roll call vote.

Mayor asked for action. No action was taken.

Motion by Van Ryswyk, seconded by Randleman to adjourn at 9:25 pm. Motion carried unanimously on a roll call vote.

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Drew Merrifield, Mayor

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Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary