

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

Monday, February 10th, 2020; 6:30 P.M

Carlisle City Hall Council Chamber, 195 N. 1st St.

Elected Officials present were Mayor Drew Merrifield, Ruth Randleman, Dan McCulloch and Rob Van Ryswyk constituting a quorum. Councilmembers Doug Hammerand and Eric Goodhue were not present. Also present were City Admin. Deven Markley, City Clerk Martha Becker, Police Chief Matt Koch, Tony Rhinehart, Public Works and City Attorney Robert Stuyvesant. Mayor Merrifield called the meeting to order at 6:30 P.M.

The Pledge of Allegiance was recited.

PRESENTATIONS

None

CONSENT AGENDA & POSSIBLE ACTION

Motion by McCulloch, seconded by Randleman To APPROVE THE FOLLOWING CONSENT ITEMS.

- Approve City Council Minutes for Regular Council Meeting on January 27, 2020
- Receive and File Elected Official's Reports
- Receive and File City Administrator's Report
- Receive and File Fire & EMS Year End Report
- Receive and File Electric Dept. Monthly Report
- Receive and File Police Dept. Monthly Report
- Approval of Liquor License Renewal for Casey's General Store #3404, 1020 Gateway Drive, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License and Sunday Sales Privileges.
- Approval of Renewal of Ownership for Casey's General Store #3404, 1020 Gateway Drive, Class E Liquor License
- Approval of Resolution 2020021001 for Tax Abatement for Hubbell Homes, LC, 930 Juniper Drive, Carlisle, IA
- Approval of Resolution 2020021002 Tax Abatement for Hubbell Homes, LC, 940 Juniper Drive, Carlisle, IA
- Approval of Resolution 2020021003 Tax Abatement for Hubbell Homes, LC, 950 Juniper Drive, Carlisle, IA
- Approval of Resolution 2020021004 Tax Abatement for Hubbell Homes, LC, 960 Juniper Drive, Carlisle, IA
- Approval of Resolution 2020021005 Tax Abatement for Hubbell Homes, LC, 970 Juniper Drive, Carlisle, IA
- Approval of Resolution 2020021006 Tax Abatement for Hubbell Homes, LC, 920 Linden Street, Carlisle, IA
- Approval of Resolution 2020021007 Tax Abatement for Hubbell Homes, LC, 945 Linden Street, Carlisle, IA
- Set Public Hearing Date for Maximum Levy Hearing for February 24, 2020
- Approve Dan McCulloch as Representative to Central Iowa Regional Drinking Water Commission

Motion carried unanimously on a roll call vote.

APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS

Motion by McCulloch, second by Van Ryswyk to approve bills in the amount of \$154,117.81. Motion carried unanimously on a roll call vote.

CITIZEN PARTICIPATION

Shane Howard, 815 Parkview Lane, Carlisle IA, spoke to Council on behalf of the Roundabout Focus Group. Howard expressed concerns that the approach and presentation to install roundabouts is giving citizens a pressured feeling. Howard also expressed his concerns regarding the safety of roundabouts and that there are no sidewalks on the drawings. Howard noted that the busiest time of the day is when school lets out and feels that McClure Engineering should be on site to observe traffic during that time frame. He also suggested that the construction of a new road that would tie 5th Street into Scotch Ridge may help alleviate traffic and give drivers the option to turn south out of the Middle School. Jeff Schugg, McClure Engineering, 1360 NW 121st St, Clive, IA 50325 commented that the engineer drawings depicted sidewalks. Markley noted that the group was looking at the feasibility of a roundabout and not recommending a final design. This was done to avoid added engineering costs to the project. There was continued discussion between Howard, Council and Jeff Schugg.

OLD & NEW BUSINESS & POSSIBLE ACTION

Tony Rhinehart, Public Works and Joe Jenkins, Jenkins Garden Market, 18012 IA-5, Carlisle, IA 50047, spoke to Council regarding the Veterans Memorial and entrance at North Park. Rhinehart explained that the brick columns of the memorial are deteriorating. Rhinehart and Jenkins would like to form a committee of representatives from community groups to rebuild the memorial and beautify the area. It was noted that they have interest from Home Town Pride and Friends of the Parks. Rhinehart explained that Jenkins is an adjunct for the DMACC Horticulture class and if the project is approved volunteer students will help with the design and help revitalize the memorial. Motion by Van Ryswyk, seconded by Randleman to approve Rebuilding and Rededicating the Veterans Memorial at North Park. Motion carried unanimously on a roll call vote.

Mayor Merrifield opened the Public Hearing for FY20 Budget Amendment at 6:55 pm. Becker noted that there were no written or oral comments submitted to City Hall.

Becker explained that the amendment was for grant money that was received and spent on projects for the Parks department and the Police department. There was no public comment.

Motion by McCulloch, seconded by Randleman to close the public hearing at 6:56 pm. Motion carried unanimously on a roll call vote.

Motion by Randleman, seconded by McCulloch to approve of Resolution 2020021008, A Resolution Approving FY20 Budget Amendment. Motion carried unanimously on a roll call vote.

Markley explained that the resolution for fixing a date for a meeting on the authorization of a loan agreement allows the city to proceed with the process to prepare to issue the capital loan notes for the Scotch Ridge Road Improvement Project as well as some essential fire equipment including air pack replacement. Markley also explained that this will hold the debt levy at its

current rate. Motion by Van Ryswyk, seconded by Randleman to approve Resolution 2020021009, A RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF CARLISLE, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF for February 24 2020 at 6:30 pm. Motion carried unanimously on a roll call vote.

Stuyvesant explained that the approval of the resolution for the plat of parcel is for the Casey's General Store frontage road parcel. He noted that the next step of the process will be an appraisal of the property. Council should see a resolution on the next agenda to approve moving forward with the condemnation. Motion by Randleman, seconded by McCulloch to approve Resolution 2020021010, A RESOLUTION APPROVING ACQUISITION PLAT FOR PARCEL AF IN THE NW ¼ OF THE NW ¼ OF SECTION 4, TOWNSHIP 77, NORTH RANGE 23, WEST OF THE 5TH P.M., CITY OF CARLISLE, WARREN COUNTY, IOWA. Motion carried unanimously on a roll call vote.

Markley explained that the approval of the ordinance is an update on wording for the water connection fees. Motion by Randleman, seconded by McCulloch to approve the first reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES IN THE CITY OF CARLISLE, IOWA BY AMENDING PROVISIONS PERTAINING TO THE WATER CONNECTION FEE. Motion carried unanimously on a roll call vote.

ADMINISTRATOR REPORT

City Administrator gave his report and gave a kudos to staff Glover and Becker for completing the GEMT reports. He also noted that IAMU Safety Bureau earned the third largest dividend in the program's history due to low mods in the Work Comp coverage. Carlisle received a check in the amount of \$28,799.54 from EMC Insurance.

MAYOR AND COUNCIL REPORTS

Council's reports were submitted in the packet. Van Ryswyk gave a shout out and thank you to Chief Matt Koch and his officers and Fire Chief Cory Glover and his rescue crew for helping his wife on Monday night. The entire team is top notch.

There was discussion from Council and Stuyvesant regarding the Des Moines Water Works Regionalization project. Council will continue to stay current with the topic through McCulloch's appointment to the commission studying the topic. Stuyvesant cautioned about cumbersome regionalization agreements and noted that he will be watching the topic very closely.

CITY ATTORNEY REPORT

Stuyvesant wanted Council to be aware that an invoice in the amount of \$1,723.91 will be on the next agenda council claims and will be payable to Warren County Sheriff's department. The invoice is for the jurors for the Hubbell condemnation.

UPCOMING MEETINGS AND EVENTS

None

INFORMATION

None

Motion by McCulloch, seconded by Randleman to Adjourn at 7:12 p.m. Motion carried unanimously on a roll call vote.

Drew Merrifield, Mayor

Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary