

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

Monday, July 27th 2020; 6:30 P.M

Carlisle City Hall 195 N 1st Street, Carlisle, IA

Elected Officials present were Mayor Drew Merrifield, Doug Hammerand, Ruth Randleman, Dan McCulloch and Rob Van Ryswyk constituting a quorum. Eric Goodhue was present by electronic means via Zoom. Also present were City Attorney Robert Stuyvesant, City Clerk Martha Becker and City Administrator Deven Markley. Mayor Merrifield called the meeting to order at 6:30 P.M.

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action)

Motion by McCulloch seconded by Van Ryswyk to approve the Following Consent Agenda Items

- Approve City Council Minutes for Regular Council Minutes July 13, 2020
- Receive and File City Administrator's Report
- Receive and File Monthly Police Department Report
- Resolution 2020072701 Tax Abatement Application for Property Located at 1005 Juniper Drive, Carlisle IA, Daniel J. Hamm and Heather Marie Hamm
- Approval of Liquor License Approval for La Villa Restaurant 30 School Street, Class C Liquor License (LC) (Commercial) with Sunday Sales Privileges
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Motion carried Unanimously on roll call vote.

APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS

Motion by Hammerand, seconded by McCulloch to approve bills in Amount of \$98,663.71. Motion carried Unanimously on roll call vote.

Motion by Randleman, seconded by Hammerand to receive and file Treasurers report. Motion carried Unanimously on roll call vote.

Motion by Randleman, seconded by Hammerand to approve Treasurer's Report for June 2020. Motion carried Unanimously on roll call vote.

CITIZEN PARTICIPATION

None

OLD AND NEW BUSINESS & POSSIBLE ACTION

Mayor opened public hearing for Vacation of a Portion of 1st Street R.O.W at 6:35 pm.

Markley noted there were not written or oral comments received by city hall. There was no public comment.

Stuyvesant explained that there are two narrow strips of Right of Way on North 1st Street to be vacated. The city is not in need of the strips and it will even out the street. There was discussion regarding utility easement and Stuyvesant explained that the city will retain the utility easement.

Motion by Randleman, seconded by Van Ryswyk to close public hearing at 6:38 pm. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by McCulloch to approve Ordinance 758, An Ordinance VACATING A PORTION OF 1ST STREET RIGHT-OF-WAY LOCATED WITHIN THE CORPORATE LIMITS OF

THE CITY OF CARLISLE, IOWA, waiving second and third reading. Motion carried unanimously on roll call vote.

Stuyvesant explained to Council that the Resolution Proposing Disposal of an Interest in Real Property by Sale sets the public hearing for the next regular meeting and gets the process of for the sale started. Motion by Randleman, seconded by Hammerand to approve Resolution 2020072702, A Resolution Proposing Disposal of an Interest in Real Property by Sale. Motion carried Unanimously on roll call vote.

Markley explained to Council that the Plat of Survey for 4981 155th Ave. Indianola, IA is to split the property allowing the owners to build. Markley noted that the Planning and Zoning Board recommended the approval of the Plat of Survey. Motion by Randleman, seconded by Van Ryswyk to approve Recommendation for Plat of Survey for Parcel P and Parcel Q of SW ¼ of the SE ¼ of Section 21, Warren County, Iowa. Motion carried Unanimously on roll call vote

Markley explained that the Payment for NW Sewer Connection at 5021 SE 72nd was requested to be put onto the agenda at the previous Council meeting. Markley noted that owner, Patty Mettler, was the only property on 72nd street that paid for the sewer connection and the properties that paid for the connection were on 52nd Street. Markley spoke to both of the cities preferred engineers regarding the NW sewer connection and they recalled there was discussion regarding the project but no real plans were developed. Markley also noted that after speaking with Stuyvesant, the payment for the connection is attached to the property and that reimbursement of the payment would mean that if the property were to switch ownership, the new owners would then be responsible for the payment of the connection at such time that they connected to the potential sewer line.

Stuyvesant noted for the record that Patty Mettler was present at the Council meeting. Stuyvesant explained to Mettler that she had two options; if the property has been sold, the city could reimburse her for the connection fee and the if the buyers paid for the right to connection immediately, they would continue to have the same benefits she was provided when the sewer connection is made. If she is reimbursed by the city and the buyers are unaware or do not want to pay for the right to connect, they will pay the full connection fee which includes interest. There was discussion between Mettler and Stuyvesant regarding the reimbursement. Mettler requested reimbursement with interest. There was continued discussion about the process for paying the right to connect fee as well as discussion about interest. Motion by Randleman, seconded by Van Ryswyk to approve Payment for NW Sewer Connection District for Property Located at 5021 SE 72nd Street in the original amount of \$1,840.00. Motion carried unanimously on roll call vote.

Markley explained to Council that more asbestos was found in adhesive pucks and in the walls around the vault and that the change order is \$7,800.00. Council discussed the change order and would like more clarification regarding how they came up with the new figures for the increase. Markley will get with ATC to go over the change order and see if they can get a representative to attend the next Council meeting for discussion.

Motion by Randleman, seconded by Hammerand to table the Asbestos Removal Change Order for Great Western Bank. Motion carried Unanimously on roll call vote.

Chad Webb, 510 Valley Drive, spoke to Council requesting special permission to drive a Dune Buggy in the city limits as it helps him manage his disabled son. Council discussed the request and noted that the special use would be for Webb and his son only and not open to everyone through Ordinance. They also discussed with Webb that he would not be allowed to drive the buggy without his child present nor would others be able to drive the buggy. There was discussion about the license and registration of the vehicle and Webb explained he was having issues getting it registered in Iowa because it is from China. There was discussion about using the Golf Cart guidelines for the Dune Buggies. Council asked if there were legal concerns about having the Dune Buggy follow the same rules as a golf cart's and Stuyvesant said

yes because there is Ordinances in place for Golf Carts but he not aware of Ordinances for Dune Buggies. He recommended that the motion include the term medical exception for use with child only during the hours of sunrise to sunset. Council would like to see a yearly review of the special use of the Dune Buggy. There was continued discussion and Council did raise the concern that there will be people asking for exceptions for different things for different reasons and with that said, Webb needs to be prepared that the special privilege could be revoked.

Motion by Hammerand, seconded by Randleman to allow a medical exception for Mr. Chad Webb, to use his purple Dune Buggy with his child due to a medical condition, adhering to the same hours as golf carts from sunrise to sunset, must show proof of insurance, must have an no-fee annual review at the City Hall. Goodhue noted that his vote is no reflection on Webb and that he is sympathetic to him and his son's condition and that his concern is on the broader aspect of allowing exceptions. Ayes: Hammerand, Randleman, McCulloch and Van Ryswyk. Nays: Goodhue. Motion carried.

Markley explained to Council that the Chamber is requesting the use of the storage space at the drive through building at the old Great Western Bank. New topic discussion was started regarding the future use of that building. Randleman asked for input from Council on if they were comfortable with selling or leasing the property as there may be a potential lessee for the property. Council gave their input on how they felt about selling or leasing the property. There was continued discussion and Council gave direction to Randleman to gather more information regarding the interest in the proposed lease or sale of the building. Motion by McCulloch to approve Chamber of Commerce Utilizing Drive-through Building for Storage. Motion died for lack of second.

Markley reviewed a proposal and contract from Central Iowa Asphalt with Council with five estimate options. Staff recommends option #2 (East School St going East from train tracks to gravel) and option #4 (Grant St. from Garfield to power poles). Markley noted the remainder of the list would be done the following year.

Motion by Randleman, seconded by McCulloch to approve FY2021 Asphalt Paving Quote from Central Asphalt Paving Inc. options #2 and #4. Motion carried Unanimously on roll call vote.

Markley reviewed quotes for a line driver attachment for a spraying unit. This will allow the Street department to increase efficiency and lower costs as they will not have to pay for the service and can spray lines when they need to and not have to schedule the service. Three quotes were obtained and Sherwin-Williams was the lowest bid at \$5,550.00

Motion by McCulloch, seconded by Van Ryswyk to approve purchase of Line Driver Attachment for Graco Line Spraying Unit in the amount of \$5,500.00. Motion carried Unanimously on roll call vote.

CITY ADMINISTRATOR REPORT

The railroad tracks on East School street will be closed July 28-30.

Thank you to Jon Lins, head of the Iowa Water and Waste Water Agency Response Network, for donated thermometers to the City of Carlisle Utilities department.

A second interview for the Chamber Director will be held on the 28th

Danamere Farms Plat has started and they have put in a temporary access road on Scotch Ridge.

Met with City Hall and Police Dept. staff to begin talks on developing a formalized transition plan for the move of City Hall, Police Dept. and Parks and Recreation.

Markley will be taking time off to use up vacation time and will be taking some time end of July and most Friday's in August off.

MAYOR AND COUNCIL REPORTS

None

CITY ATTORNEY REPORT

Stuyvesant inquired if we had SRF loans and it was noted that the City does not. He asked the status on the professional services agreement with Snyder for the sidewalk replacement on School St. Markley noted there has not been much comment by Burke on the payment portion. Stuyvesant also inquired why the timing of the electric construction work on the School Street was not lined up with the original construction on School Street to avoid further construction.

UPCOMING MEETINGS AND EVENTS

None

INFORMATION

Iowa Fair Market Rent Report (Passed along from Central Iowa Housing Trust Fund)

Motion by McCulloch, seconded by Van Ryswyk to Adjourn at 8:30 pm. Motion carried Unanimously on roll call vote.

Drew Merrifield, Mayor

Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary