

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

Monday, December 14 6:30 P.M Carlisle City

Hall 195 N 1st Street, Carlisle, IA

Elected Officials present via Zoom Conference call were Mayor Drew Merrifield, Eric Goodhue and Doug Hammerand. Ruth Randleman, Dan McCulloch and Rob Van Ryswyk were present at City Hall constituting a quorum. Also present at City Hall were City Attorney Robert Stuyvesant, City Administrator Deven Markley, City Clerk Martha Becker, Fire Chief Cory Glover. Mayor Merrifield called the meeting to order at 6:30 P.M.

PRESENTATIONS

None

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action)

Motion by McCulloch seconded by Goodhue to approve the following consent agenda items.

- Approve City Council Minutes for Regular Council Meeting on November 23, 2020
- Approve City Council Minutes for Special Council Meeting on November 30, 2020
- Receive and File City Administrator's Report
- Receive and File Police Department Monthly Report
- Approve Resolution 2020121401, A Tax Abatement Application For Property Located at 855 Linden Street Carlisle, IA 50047
- Approve 2021 MPO Appointments
- Approve 2021 Polk County Emergency Management Board Appointments

Motion carried unanimously on roll call vote

APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS

Motion by McCulloch, seconded by Randleman to pull the Sandridge Farms Inc claim in the amount of \$836.41 for separate approval and approve bills in the amended amount of \$184,949.82. Motion carried unanimously on roll call vote

Motion by McCulloch, seconded by Van Ryswyk to approve Sandridge Farms Inc. claim in the amount of \$836.41. Ayes; McCulloch, Van Ryswyk, Randleman, Hammerand. Abstain; Goodhue. Motion carried on roll call vote.

Markley reviewed change orders for the New City Hall with Council. Dana Pederson, Ethos Design Group, 119 S 2nd Street, Polk City, IA was present as well to answer questions for Council. The change orders were as follows;

Change order #6; Includes the metal panels for the exterior of the building from the original bid.

Change order #7; Continued construction on the vault door.

Change order #8; Lentils on the door openings

Change order #9; Two metal panels to stabilize wall by restrooms

Change order #10; Termite damage to roof

Change order #11; Roof parapet slope correction

Pederson explained that aside from the metal panels ½ of the change order were related to asbestos.

Motion by Randleman, seconded by Van Ryswyk to approve Change Order #6 for City Hall Renovation Project for \$91,000.00. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve of Change Order #7 for City Hall Renovation Project for \$2,618.00. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve Change Order #8 for City Hall Renovation Project for \$2,549.95. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve Change Order #9 for City Hall Renovation Project for \$704.00. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve Change Order #10 for City Hall Renovation Project for \$2,992.00. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Van Ryswyk to approve Change Order #11 for City Hall Renovation Project for \$3,434.02. Motion carried unanimously on roll call vote.

It was noted that the pay request for DDVI is for the second request and not the first as listed on the agenda. The amount listed is correct. It Motion by Randleman, seconded by Van Ryswyk to approve Pay Request #2 from DDVI Inc. for City Hall Renovation Project in the Amount of \$70,568.05. Motion carried unanimously on roll call vote.

CITIZEN PARTICIPATION

Robert Stuyvesant mentioned that the dumpster at the trailhead was overflowing. It was noted that the dumpster will be moved to South Park and a trash receptacle will be placed at the trail head.

Bruce Selby, 7322 SE 52nd Street, Carlisle, attending the meeting via Zoom conference thanked the street department for their fast work at removing snow during the last weather event. Selby noted that in the past the Council chambers were visible via Zoom Conference and asked if that could happen again. Markley said he would use his laptop to get the Council chambers in full view for meetings.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Mayor Merrifield opened the public hearing on the proposed Amendment No. 3 to the Gateway Urban Renewal Plan at 7:02 pm. Markley noted that there were no written or oral comments received. Motion by Randleman, seconded by Van Ryswyk to close the public hearing at 7:03 pm. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by Hammerand to approve Resolution 2020121402, A Resolution determining an area of the City to be an economic development area, and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of the City; designating such area as appropriate for urban renewal projects; and adopting the Amendment No. 3 to the Gateway Urban Renewal Plan. Motion carried unanimously on roll call vote.

Motion by Van Ryswyk, seconded by McCulloch to approve Resolution 2020121403 a RESOLUTION to Ratify, Confirm, and Approve Adoption of An Agreement for Private Development by and among the City of Carlisle, NMDP Holdings, LLC, and PDM Precast, Inc. Motion carried unanimously on roll call vote.

Mayor Merrifield re-opened the Public hearing, continued from the November 17th 2020 meeting on the proposal to enter into a Development Agreement with Park Holdings, L.C.. Markley noted that no written or oral comments were received. Kathryn Thorson, BrownWinick Law, 666 E Grand Ave. #2000, Des Moines, IA attending via Zoom conference call noted that she and Ahlers and Cooney worked on the agreement. Motion by Van Ryswyk, seconded by Randleman to close the public hearing at 7:10 pm. Motion carried unanimously on roll call vote.

Motion by Randleman, seconded by McCulloch to remove Resolution approving and authorizing execution of a Development Agreement by and between the City of Carlisle and Park Holdings, L.C. from table. Motion carried unanimously on roll call vote

Motion by Van Ryswyk seconded by McCulloch to approve Resolution 2020121404, A RESOLUTION approving and authorizing execution of a Development Agreement by and between the City of Carlisle and Park Holdings, L.C. Motion carried unanimously on roll call vote.

Motion by McCulloch, seconded by Van Ryswyk to approve Ordinance 761, An Ordinance for the division of revenues under Section 403.19, Code of Iowa, for the Gateway Urban Renewal Plan, waiving second and third reading. Motion carried unanimously on roll call vote.

Motion by McCulloch, seconded by Randleman to approve Resolution 2020121405, A Resolution for Safety Coalition of Central Iowa Cities Training 28E Agreement. Motion carried unanimously on roll call vote.

Cory Glover, Fire Chief, explained to Council he went with a different leasing company called Community Leasing to lower the cost for the skid unit and truck. Motion by Randleman, seconded by McCulloch to withdraw lease agreement with Deery Brothers and enter into a Lease Agreement for Skid Unit and Truck with Community Leasing Partners. Motion carried unanimously on roll call vote.

Markley explained that warranty balance for the hydraulic seeding and SWPP management will be for the subcontractor that worked with TK Concrete because they did uphold their contract by completing their work. The payment will be made to TK Concrete and in turn they will pay the sub-contractor. Motion by McCulloch, seconded by Randleman to approve Payment of \$1,000.00 Warranty Balance on Supplemental Contract for Hydraulic Seeding and SWPP Management Services to TK Concrete, Inc. Motion carried unanimously on roll call vote.

Markley and Council reviewed changes and updates to the parking ordinance chapter 69. He also noted that the changes and updates will be on the next regular Council agenda for approval as an ordinance. Council and staff discussed proposed changes and updates to alleys, parking in yards, parking in front of yellow curbs and adding additional no- parking districts. Also included in their discussion was making some downtown parking 2-hour parking zones. No action taken.

CITY ADMINISTRATOR REPORT

Martha Becker, City Clerk reviewed the Service Line warranty enrollment with Council.

MAYOR AND COUNCIL REPORTS

Randleman noted that BRAVO hopes to do a presentation for Council in January.

Goodhue reviewed with staff proposed timelines for construction for the Scotch Ridge Road intersection project.

CITY ATTORNEY REPORT

Stuyvesant noted that the Light Up Carlisle event was good. The condemnation for Casey's frontage road has gone to the Fifth Judicial Judge. Neilenson's abstract for the storage units behind city hall have been received. He is preparing the brief for the Scotch Ridge lawsuit.

UPCOMING MEETINGS AND EVENTS

None

INFORMATION

None

Motion by Randleman, seconded by Van Ryswyk to adjourn at 9:05 pm. Motion carried unanimously on roll call vote.

Drew Merrifield, Mayor

Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary