

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

Monday, November 23²⁰²⁰ 6:30 P.M Carlisle

City Hall 195 N 1st Street, Carlisle, IA

Elected Officials present via Zoom Conference call were Mayor Drew Merrifield, Eric Goodhue and Doug Hammerand. Ruth Randleman, Dan McCulloch and Rob Van Ryswyk were present at City Hall constituting a quorum. Also present at City Hall were City Attorney Robert Stuyvesant, City Administrator Deven Markley, City Clerk Martha Becker, Fire Chief Cory Glover. Deputy City Clerk Shalee Crispen was present via Zoom Conference. Mayor Merrifield called the meeting to order at 6:30 P.M.

PRESENTATIONS

Markley and Becker presented Deputy City Clerk, Shalee Crispen with a Certificate of Appreciation for her outstanding performance and support during the FY20 audit, Covid-19 Reimbursement project, City hall team support during staff's absence and the management of employee insurance.

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action)

Motion by Randleman, seconded by McCulloch to receive and file the Annual Urban Renewal Report. Motion carried unanimously on roll call vote

Motion by Randleman seconded by Goodhue to approve the following consent agenda items.

- Approve City Council Minutes for Regular Council Minutes November 9, 2020
- Approve City Council Minutes for Special Council Minutes November 17, 2020
- Approve City Council Minutes for Special Council Minutes November 18, 2020
- Approve Provider Participation Agreement with IDHS, IME, GEMT, for Uncompensated Cost Prospective Payment Program
- Approve Intergovernmental Transfer of Public Funds Agreement Between the Iowa Dept. of Human Services and City of Carlisle
- Receive and File October 2020 Treasurer's Report
- Approve Tax Abatement Under Urban Renewal Plan for Lot 13 in Danamere Farms Plat 7, Carlisle, Iowa
- Approval of the Annual Urban Renewal Report

Motion carried unanimously on roll call vote

APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS

Motion by McCulloch, seconded by Van Ryswyk to approve bills in Amount of \$151,792.53

Motion carried unanimously on roll call vote.

Markley explained that the change order was to reconnect a hose bib to piping in the front hallway. Motion by Van Ryswyk, seconded by McCulloch to approve Change Order #5 for City Hall Renovation Project in the Amount of \$1,106.03. Motion carried unanimously on roll call vote.

CITIZEN PARTICIPATION

None

OLD AND NEW BUSINESS & POSSIBLE ACTION

Before discussion, Stuyvesant noted for the record that he is the Attorney for JJJ Family Farms who is selling property to Summer time Potatoes. JJJ's attorney noted that two streets on the property were platted in 1974. Stuyvesant explained that the City did not take deed because it was not in the city limits at the time and asked if they would accept a disclaimer. Stuyvesant explained the purpose of the disclaimer is to have a recorded notice that will be tracked in future abstracts indicating the city of Carlisle has no interest in the two streets. Motion by Randleman, seconded McCulloch by to approve Disclaimer in interest in Lots B and D in Kenneth Miller Subdivision now included in and forming a part of the City of Carlisle, Polk County, Iowa. Motion carried unanimously on roll call vote.

Mayor Merrifield opened the public hearing at 7:41 pm on the Proposal to Enter into a Development Agreement with Park Holdings, L.C. Markley noted that no written or oral comments were received. Markley stated the following; The public hearing regarding the Park Holdings, L.C. Development Agreement is to be continued to the Council meeting to be held at 6:30 pm on December 14th 2020 at this place and that action on the Resolution entitled "Resolution approving and authorizing execution of a Development Agreement by and between the City of Carlisle and Park Holdings, L.C also be deferred until such meeting.

Motion by Randleman, seconded by Van Ryswyk to approve continuing the public hearing until December 14th 2020, at 6:30 PM at the regular Council meeting. Motion carried unanimously on a roll call vote.

Motion by Randleman, seconded Van Ryswyk, to Table Resolution Approving and Authorizing Execution of a Development Agreement by and between the City of Carlisle and Park Holdings, L.C. until December 14th 2020. Motion carried unanimously on roll call vote.

Chief Glover spoke to Council about the purchase of a high-pressure skid unit which is designed to be installed in a vehicle and would make it easier to contain room fires until the large pumper truck arrives at the scene. The Department currently has a regular tanker style one and this would be an update to equipment. Also provided information to purchase a new command truck. Glover presented two options to Council; lease or purchase. Glover would prefer to purchase the unit. Unit will go on Attack truck to replace current one. \$10,000 in budget to replace skid unit. New Command Truck will rotate in five years to the Attack truck. Motion by McCulloch, seconded by Van Ryswyk to approve the Deery Brothers Finance Proposal for the Skid Unit and Ram Truck. Motion carried unanimously on roll call vote.

Discussion and Possible Action on COVID-19 Response; No Action/no discussion

Motion by McCulloch, seconded by Randleman to approve Light Up Carlisle Special Events Permit. Motion carried unanimously on roll call vote

CITY ADMINISTRATOR REPORT

Markley reviewed details about the city hall renovation project pertaining to the deconstruction of the drop box. He also noted he will be taking time off over the Thanksgiving Holiday.

MAYOR AND COUNCIL REPORTS

Randleman went over information about the MPO. They are submitting a request to the DOT to designate Highway 5 as an interstate.

Merrifield requested that information he obtained regarding COVID Statistics be sent out to Council.

CITY ATTORNEY REPORT

Stuyvesant went over details of the Scotch Ridge LC Trial that was on November 19th 2020. He also went over details of the City of Carlisle vs. Triplett case. Stuyvesant also let Council know that Willemsen's, owners of the storage unit east of city hall will be ready to close the first of January and the city should be able to take ownership the end of January. Stuyvesant received a copy of the signed acquisition plat for the road condemnation for Casey's.

UPCOMING MEETINGS AND EVENTS

None

INFORMATION

None

Motion by McCulloch, seconded by Van Ryswyk to adjourn at 7:58 pm. Motion carried unanimously on roll call vote.

Drew Merrifield, Mayor

Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary