

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

Monday, June 22nd 2020; 6:30 P.M

Carlisle Recreation Center, 1220 S. 5th Street

Elected Officials present were Mayor Drew Merrifield, Eric Goodhue, Doug Hammerand, Ruth Randleman, Dan McCulloch and Rob Van Ryswyk constituting a quorum. Also present were City Attorney Robert Stuyvesant, Police Chief Matt Koch, Fire Chief Cory Glover, Martha Becker City Clerk and City Administrator Deven Markley. Ronda Frost, Parks Superintendent was present via Zoom. Markley originated the meeting at the Recreation Center. Mayor Merrifield called the meeting to order at 6:30 P.M.

Jeff Schug and Terry Lutz, McClure Engineering, 1360 NW 121st St, Clive, IA 50325 presented a slideshow with information regarding Scotch Ridge Road Improvement Project. The Roundabout Focus Group was present as well for discussion. Schug highlighted Carlisle's growth from 1994 to 2018 and went over the changes made to Highway 5. He also noted the changes to the eastbound ramp to help slow traffic. Schug explained that three options were discussed with the Roundabout Focus group. Option #1 includes a roundabout at Highway 5 and at the Middle School; 2 of 8 committee members recommended yes. Option #2 includes a standard intersection at Highway 5 and a roundabout at the middle school; 6 of 8 committee members recommended yes. Option #3 includes a standard intersection at Highway 5 and the middle school; 2 of 8 committee members recommended yes. Willy Sorenson, 830 Veterans Memorial Drive, Brian Schurz, 825 Veterans Memorial Drive, Darrin Wittencamper, 3690 183rd Street, CJ Nissen, 1245 Veterans Memorial Drive, Carlisle, IA attended the meeting via Zoom. Sorenson brought up possible re-timing of stop lights, short-term safety improvements to the area and also noted that he supported roundabouts at the middle school but no on Highway 5. Schurz asked what total cost logistics would be. Wittencamper asked about crash data at the intersections and if objects would be placed in the middle of the roundabouts. It was noted that there are no current plans to put anything in the middle. Nissen asked about cars parking on the shoulder at the middle school. It was noted there will be an additional lane for school traffic. Nissen also asked about a possible connection to South 5th Street.

Robert Buelow, 210 Main Street, Barb Howard, 740 S 2nd Street, Peggy Fogle 1476 Buchanan, Jenny Sinclair, 920 Bellflower, Jerry Jones, 100 S 8th St Apt #12, Shane Howard 740 S. 2nd, Judy Vandall, 731 40th Ave, Pleasantville, IA, Tanner Bunce, 15543 Briggs St, were present at the meeting. Buelow inquired about the left turn lane in option #2 and how long the construction season would last. Barb Howard questioned the safety of a roundabout at the school and inquired about pedestrian walks. Shane Howard inquired if a roundabout stopped traffic and Schug explained it slowed traffic. Howard inquired about the price comparison between roundabouts and standard intersections. Schug explained if a standard intersection does not have stop lights a roundabout is more expensive. If a standard intersection has stoplights it would be roughly the same as the roundabout costs. Fogle asked about data regarding fatalities or accidents at the intersections. Fogle also inquired if turning lanes and traffic lights could be installed rather than a roundabout at the school. She also asked if roundabouts at the middle school would cause traffic back up at the Highway Five stoplights. Sinclair asked about funding for the project. Schug explained that the city received a \$1.4 grant from the MPO for the Scotch Ridge project and that roundabouts are not mandated. Sinclair also asked if firetrucks can make it through the roundabouts. Chief Glover said trucks can make it through. Glover did note that he received feedback from other fire departments that have roundabouts stating that the roundabouts

slightly slowed response time and that one department purchased a new truck with tandem axels to help navigate the roundabout. Jones inquired about how long construction would take and it was explained that traffic would still be allowed through during the project. Jones also inquired about current cost of the intersection and who was responsible for plowing. Schug explained that the DOT built the current intersection and they are responsible for plowing. Howard inquired about total cost of the project and if the grant was a matching grant. Schug noted that the total cost of the project is \$2.3 with standard intersections and that the roundabouts would add \$400,000. The city will pay for a portion of the project. Jones commented that rumble strips coming into town may help with slowing down traffic. Vandall mentioned that she travels Highway 5 frequently and would like to see the frontage road at the intersection be addressed. Bunce inquired about the lowest speed the DOT would allow in that area. Randleman noted that the city approached the DOT about speed reduction and the lowest they would go is 30 mph but will allow 20 mph in a roundabout. Bunce asked if the city could approach the DOT again regarding an allowance in speed reduction. Bunce also asked if there was adequate room for an elevation change for roundabouts. Bunce also inquired if Warren County had a say in the project plans and it was noted that they do not. Bunce also asked if a back-up plan was in place if the roundabout project failed. Terry Lutz stated they would tear out roundabouts and put in a standard intersection if that happened.

After hearing from the public, Mayor Merrifield opened the discussion to Council and staff. Chief Koch queried if median improvements would help calm the traffic coming into town. Schug noted that they did consider this and encourage median traffic control. Council brought up the concept of Hybrid roundabouts. Council brought up that the roundabouts at the school would help keep the traffic moving during the two times of day when traffic is heavy but is it necessary for the times of day when traffic is less heavy. Council also asked about the residential property located across from the school and how the roundabout would affect access into their property. Schug said that they spoke with the owner and they would slide the roundabout over so it wouldn't affect the driveway.

CONSENT AGENDA & POSSIBLE ACTION

Motion by Randleman, seconded by Goodhue to APPROVE THE FOLLOWING CONSENT ITEMS.

- Approve City Council Minutes for Regular Council Minutes June 8, 2020
- Receive and File City Administrator's Report
- Approve Tax Abatement Application for Property Located at 1880 Walter Brothers Drive, Carlisle IA, KRM Development LLC
- Approve Tax Abatement Application for Property Located at 660 8th Street, Carlisle, IA, Craig and Pam Fredin
- Approve Tax Abatement Application for Property Located at 1830 Walter Brothers Drive, Carlisle IA, Patrick J and Krystal M Cooley
- Approval of Pool Permit for 535 Market Street
- Approval of Pool Permit for 425 Railroad Street

Motion carried unanimously on a roll call vote.

APPROVAL OF BILLS PAYABLE, CHANGE ORDERS AND PAY REQUESTS

Motion by Randleman, second by McCulloch to approve bills in the amount of \$80,349.71.
Motion carried unanimously on a roll call vote.

CITIZEN PARTICIPATION

Bruce Selby, 7322 SE 52nd Carlisle, IA, asked that Council consider investing in microphones and cameras for the Zoom meetings. He likes attending via Zoom but can't always clearly hear the audio.

Shane Howard, 740 S. 2nd St., Carlisle, IA, let Council know that the Alumni Car Cruise went well. He commented that the police department helped with the intersection traffic and that they appreciated what the city did for them. He reminded Council that another Car Cruise will be held at North Park in July.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Caleb Smith, McClure Engineering, 1360 NW 121st St, Clive, IA 50325 reviewed the Danamere Farms Plat 8 Construction Plan with Council. Smith noted that the plan includes 24 lots. Mitch Holtz, Fox Engineering, 414 S 17th St #107, Ames, IA 50010, also spoke to Council and explained that discussion was necessary regarding street naming. Holtz noted that the developer proposed a single street name for the east-west and north-south portions of the roadway. Holtz stated that the Planning and Zoning Committee recommended separate names for the east-west and north-south streets. Motion by Randleman, seconded by Hammerand to approve Recommendation for Construction Plans for Danamere Farms – Plat 8 contingent on Fox Engineering's review letter dated June 11th 2020 and that the east-west and north-south portions of the roadway will have separate names. Motion carried unanimously on a roll call vote.

Markley explained to Council that Three Rivers Church lease with the city is done June 30th 2020. There was discussion

Possible Action on Rental Contract with Three Rivers Church

Mayor Merrifield opened the Public Hearing FY20 Budget Amendment #3 at 8:12 pm. Markley noted there was no written or verbal comments submitted to city hall. There was no public comment. Motion by Goodhue, seconded by Van Ryswyk to close the public hearing at 8:14 pm. Motion carried unanimously on a roll call vote.

Motion by Goodhue, seconded by Hammerand to approval Resolution 2020062204, A Resolution Approving FY20 Budget Amendment #3. Motion carried unanimously on a roll call vote.

Markley reviewed the FY21 wage increase's with Council. Motion by Hammerand, seconded by Van Ryswyk to approve FY21 wages increases effective July 1st 2020. Motion carried unanimously on a roll call vote.

Markley reviewed the Motorola Radio Lease payoff with Council. Markley explained that there was a \$105,000 balance on the radio lease. There is roughly \$82,000 left in the police budget and they are proposing paying \$75,000 towards the lease. Motion by Hammerand, seconded by McCulloch to approve a payment not to exceed \$75,000 towards the Motorola Radio Lease from general fund. Motion carried unanimously on a roll call vote.

There was brief discussion between Council and staff and there were no new updates were regarding COVID-19 items. Markley recommended that late fee waivers could be lifted for July. There was discussion only. No action was taken.

Mayor asked for action regarding Discussion and Possible Action on Waiver of Utility Late Fees for July Utility Bills. The item failed for lack of motion.

Motion by Randleman to approve Special Events Permit for Eileen Miller. Motion failed for lack of second. Council discussed reasoning for not approving the application which included concerns about blocking pockets of city streets vs an entire block and that the requested portion of street is not a dead end.

CITY ADMINISTRATOR REPORT

MAYOR AND COUNCIL REPORTS

CITY ATTORNEY REPORT

None

UPCOMING MEETINGS AND EVENTS

INFORMATION

Motion by Goodhue, seconded by Randleman to adjourn at 8:39 pm. Motion carried unanimously on a roll call vote.

Drew Merrifield, Mayor

Martha Becker, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary