



**REGULAR CITY COUNCIL MEETING
AGENDA**

Monday, March 25, 2024

6:30 P.M

Carlisle City Hall Council Chamber, 100 N. 1st St.

Join Zoom Meeting - <https://zoom.us/j/9951930479>

Meeting ID: 995 193 0479

One tap mobile – Call 1-312-626-6799, enter 995 193 0479# when prompted

We encourage all videoconferencing or calling in to let staff know who you are for the record and then mute your microphone or phone until you would like to speak to provide a better overall experience.

The following agenda items will be considered:

CALL MEETING TO ORDER / ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

(Participants are asked to use podium and state name and address. Comments limited to 3 minutes.)

PRESENTATIONS

Request For Council To Review Driving Age for Golf Carts (Layton Freeman)

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action)

- Approval of Bills in Amount of \$42,337.55
- Approval of Transfer of 2017 Ford Explorer From Police Department to Parks & Recreation Department
- Approval of Hiring Matthew Elliot As Water/Wastewater Operator Effective April 9, 2024 at the rate of \$20.00 per hour, pending background and pre-employment physical and drug screen.
- Approval of Hiring Andrew Hockins As Water/Wastewater Operator Effective March 26, 2024 at the rate of \$20.00 per hour, pending background and pre-employment physical and drug screen.
- Approval of Hiring Josh Vento As Reserve Officer Effective March 25, 2024.
- Approval of Mark True As BRAVO Representative For City Of Carlisle
- Approval of Resolution Approving MPO Representatives Effective April 1, 2024
- Approval of Alcohol License Class C renewal for Stadium View at 130 S 1st St. Carlisle, IA 50047

PRESENTATIONS

Swearing in Josh Vento – Chief Koch

OLD AND NEW BUSINESS & POSSIBLE ACTION

Discussion and Possible Action On Ordinance Amending Chapter 55: Animal Protection and Control by Updating the Livestock Section To Allow Chickens



Possible Action on Waiving Second and Third Reading

Discussion and Possible Action On Ordinance Creating Chapter 124: Mobile Food Units

Possible Action on Waiving Second and Third Reading

Discussion And Possible Action On Upgrade To 0.3 Section of Trail Along Gateway Drive Connecting Carlisle Nature Trail To Karras-Kaul Connector Trail (Tabled)

Discussion on Highway 5 Turnlane Update and Location of School Zone (Alex Schlader)

Discussion and Possible Action On Policy Creating A Sick Time Donation Bank

Public Hearing On Petition for Voluntary Annexation By Betty J. Warren Estate and Danamere Farms, Inc.

Discussion and Possible Action On Resolution Approving Petition for Voluntary Annexation By Betty J. Warren Estate and Danamere Farms, Inc.

DEPARTMENT REPORTS

Library – in packet

CITY ATTORNEY REPORT

UPCOMING EVENTS AND INFORMATION OF NOTE TO COUNCIL

ADJOURNMENT

** PLEASE NOTE THAT THIS AGENDA MAY CHANGE UP TO 24 HOURS PRIOR TO THE MEETING **

Deven Markley

From: Layton Freeman <freeman.layton@carlislecsd.org>
Sent: Thursday, February 29, 2024 8:49 AM
To: Deven Markley
Subject: Re: [EXTERNAL] Golf Carts At 14

Ok thank you, that would work for me. Is it still at 6:30? Also is it ok if I bring 2 more people to help or do you want me to just come by myself?

On Thu, Feb 29, 2024 at 8:04 AM Deven Markley <dmarkley@carlisleiowa.org> wrote:

That would be March 25. If that works for you, we will have you speak then.



Deven Markley, MPA

Carlisle City Administrator

[100 N. 1st Street, Carlisle, Iowa 50047](#)

Ph: (515) 989-3224 Fax: (515) 989-4395

carlisleiowa.org



 Please consider the environment before printing this email

From: Layton Freeman <freeman.layton@carlislecsd.org>
Sent: Thursday, February 29, 2024 5:59 AM
To: Deven Markley <dmarkley@carlisleiowa.org>
Subject: Re: [EXTERNAL] Golf Carts At 14

Unfortunately I will be in Texas for spring break, could I come to the next meeting?

On Wed, Feb 28, 2024 at 8:23 AM Deven Markley <dmarkley@carlisleiowa.org> wrote:

Layton,

Thank you for reaching out about your interest in changing the rules for golf carts. I spoke with Mayor Merrifield and he was wondering if you might want to come talk to our city council about your request at our next meeting. That meeting would be on Monday, March 11 at 6:30pm. You could bring up your points with council and they could discuss their thoughts on them with you. Either way, we will pass on your email to council so they can review it.

Please let me know if you would like to come speak on the 11th.



Deven Markley, MPA

Carlisle City Administrator

[100 N. 1st Street, Carlisle, Iowa 50047](#)

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carlisleiowa.org



 Please consider the environment before printing this email

From: Layton Freeman <freeman.layton@carlislecsd.org>

Sent: Tuesday, February 27, 2024 8:11 PM

To: City Hall <cityhall@carlisleiowa.org>

Subject: [EXTERNAL] Golf Carts At 14

Hello, my name is Layton Freeman from Carlisle Middle School. I am currently 13 years old (about to be 14) and I live in Carlisle. In my opinion, golf carts would be a great addition to Carlisle because you can drive it around and have fun! In a few months I will be a 9th grader and I still don't have a car, but you know what I do have? A golf cart. If you changed the rule to being able to drive golf carts around Carlisle at 14 (with a permit), I could easily pull up to the school in style and show off my golf cart. Say it's summertime and I'm having a sleepover with one of my friends, I could just pull out my golf cart from my garage and we could go ride it around! Yes, some people might disagree with having golf carts at 14 because they might think we are "troublemakers", but we will be slow and drive carefully. Right now the rule for Carlisle is you have to be 16 and have a driver's license to be able to drive a golf cart around. According to carlisleiowa.org, their website states, "Golf carts may be operated upon the streets of the City by persons possessing a valid Iowa operator's license, and at least eighteen (18) years of age, except as prohibited in Section 77.03 of this chapter." Which if the rule is 18 years of age and you guys won't change the rule I would rather just wait 2 years until I'm 14 instead of waiting 4 years and until im 16 lol. The other day the mayor came into our class

and told us that somebody said they wanted chickens in their backyard for an easier way to get eggs. It was one person who had one small voice that made their voice big and now we might actually be getting chickens in Carlisle! Now that's what I'm trying to do. Just think of when you were 13, were you desperately waiting to be able to get your own car, play your own music and decorate YOUR car? That's how I feel, but with a golf cart. If kids can drive around in cars when they're 14 with a permit, wouldn't it be the same thing with a golf cart? Let's do some pros and cons. One pro is that it would be fun obviously. A con is that some people could get hurt because golf carts don't usually have doors so somebody could easily fall out, but that's what a seatbelt is for! We will also be following the speed limit and stop signs 😊 Another pro is that anytime I want to drive to go get some ice cream from Fiss, I could easily drive down there and get some! Same thing goes with getting to school/sports etc. Although 14 is sort of a young age for kids to drive, we would've had to have taken our drivers test online and go and get your permit, so if a kid didn't get a permit then they wouldn't be able to drive around. So even though we're driving around a golf cart we are still safe because we would've gotten our permit so we would already know the basics and how to be safe. I know this is a lot of things you just read but please consider being able to drive a golf cart around Carlisle at 14 with a permit, instead of at 16 with a driver's license. Thank you!

-Layton Freeman

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE	GENERAL FUND	LASER RESOURCES LLC	PD JAN PRINTING	82.94
		INDIANOLA POLICE DEPARTMENT	PD LICENSE RENEWAL 2024	1,940.00
		UNITY POINT HEALTH - DES MOINES	PD BIKE HELMET SUMMER KICK	495.00
		EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	282.88
		MIDWEST ALARM SERVICES	PD FIRE INSPECT & AGREEMEN	724.92
		CONCENTRA MEDICAL CENTERS	PRE EMPLOYMENT PHYSICAL	346.00
		GALL'S INC.	LOOMIS	<u>7.31</u>
			TOTAL:	3,879.05
FIRE DEPARTMENT	GENERAL FUND	EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	371.68
		AMAZON CAPITAL SERVICES	FIRE WIRING FOR 466	88.97
		MIDWEST BREATHING AIR SYSTEMS	FIRE QUARTERLY AIR TESTING	<u>215.50</u>
			TOTAL:	676.15
EMS	GENERAL FUND	BOUND TREE MEDICAL LLC	EMS MED RESTOCK	2.25
			EMS MED RESTOCK	228.74
		EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	371.68
		MERCY MEDICAL CENTER-DES MOINES	FIRE ALS TIER	250.00
		CYBER SOLUTIONS, LLC	FIRE IT	2,489.94
		AMAZON CAPITAL SERVICES	FIRE SANI WIPE HOLDERS	45.34
			FIRE BOOKS	243.99
		FIRST MEDICAL INC	EMS MED RESTOCK	169.95
		O'REILLY AUTO PARTS	FIRE 236 OIL CHANGE	<u>214.92</u>
			TOTAL:	4,016.81
		LIBRARY SERVICES	GENERAL FUND	MICRO MARKETING LLC
	LIB BOOKS			77.29
	LIB BOOKS			40.77
PENWORTHY COMPANY	LIB BOOKS			167.73
JUNIOR LIBRARY GUILD	LIB BOOKS			517.72
EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL			156.60
CYBER SOLUTIONS, LLC	LIB IT			902.14
DAVIDSON PEST CONTROL	LIB PEST CONTROL			45.00
INGRAM LIBRARY SERVICES	LIB BOOKS			87.18
	LIB BOOKS			28.54
	LIB BOOKS			336.98
	LIB BOOKS			189.96
	LIB BOOKS			20.49
	LIB BOOKS			26.24
	LIB BOOKS			137.79
	LIB BOOKS			152.63
	LIB BOOKS			45.03
	LIB BOOKS			30.11
AMAZON CAPITAL SERVICES	LIB BOOKS AND PROGRAMS			15.58
	LIB BOOKS AND PROGRAMS			78.02
	LIB OFFICE, BOOK, PROGRAMS			34.98
	LIB OFFICE, BOOK, PROGRAMS			12.66
	LIB OFFICE, BOOK, PROGRAMS			23.99
	LIB FAMILY PROGRAM			87.92
JEFFRIES CLEANING LLC	LIB CLEANING			410.00
GENERAL FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER M			<u>22.34</u>
	TOTAL:			3,694.68
PARKS	GENERAL FUND	WASTE SOLUTIONS OF IOWA	PARKS PORTABLE RESTROOMS	156.00
			PARKS PORTABLE RESTROOMS	420.00
			PARKS PORTABLE RESTROOM	248.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IOWA PARK & RECREATION ASSOCIATION	PARKS PORTABLE RESTROOM	172.00
			PARKS IAPRA CONFERENCE	<u>275.00</u>
			TOTAL:	1,271.00
COMMUNITY CENTER	GENERAL FUND	EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	68.72
		AMAZON CAPITAL SERVICES	PARCKS COMM BLDG MAINT	118.48
			PARKS MIC FOR COMM BLD	26.98
		GENERAL FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER M	<u>22.33</u>
			TOTAL:	236.51
PLANNING & ZONING	GENERAL FUND	FOX STRAND	ON CALL DEV. REVIEW	868.00
			ON CALL ENG-GENERAL	<u>1,212.00</u>
			TOTAL:	2,080.00
CITY HALL	GENERAL FUND	EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	125.28
		CYBER SOLUTIONS, LLC	CH PRINTER DRUM UNIT	823.40
			FOXIT RENEWAL	503.50
		DEVEN MARKLEY	NMPP TRAVEL - DEVEN	270.68
		THE CARLISLE CITIZEN	PUBLICATIONS- MARCH	259.07
		GENERAL FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER M	22.33
		IMFOA	SHALEE IMFOA SPRING CONFER	<u>150.00</u>
			TOTAL:	2,154.26
STREET DEPARTMENT	ROAD USE TAX	DOWNEY TIRE SERVICE	WTR/PW/SWR FLATBED TRAILER	46.82
		EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	73.42
		SHAWN MCKEEVER	STNYLON WASHER & bLACK MAR	9.07
		IOWA PRISON INDUSTRIES	ST NO PARKING SIGNS AND PO	1,292.15
		MENARDS - DES MOINES	ST SIGN SCREWS	<u>13.74</u>
			TOTAL:	1,435.20
ARPA BROADBAND	ARPA BROADBAND	FOX STRAND	STORMWATER FEASIBILITY	<u>244.00</u>
			TOTAL:	244.00
DEPARTMENTAL EXPENDITU	AVON WATERMAIN	FOX STRAND	AVON WATER PROJECT	224.00
			AVON WATER PROJECT	<u>595.00</u>
			TOTAL:	819.00
WATER DEPARTMENT	WATER FUND	DOWNEY TIRE SERVICE	WTR/PW/SWR FLATBED TRAILER	46.82
		DES MOINES FEED & NATURE CENTER	SWR/WTR GRASSSEED AND STRA	104.98
		EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	73.41
		CORE & MAIN	WTR REPLACEMENT SAMPLE CEL	167.14
			WATR REPAIR FLANGE WELL 6	650.00
		IOWA RURAL WATER ASSOCIATION	RUAL WATER MEMBERSHIP	202.50
		MENARDS - DES MOINES	WATER MAIN TRAILER PARTS	66.73
			WTR MAIN TRAILER SHELVES	4.65
			WATER MAIN TRAILER SUPPLIE	155.79
		O'REILLY AUTO PARTS	WTR/SWR OIL CHANG 500-503	39.27
		THE UNIVERSITY OF IOWA	WTR PFAS TESTING	<u>529.00</u>
			TOTAL:	2,040.29
SEWER DEPARTMENT	SEWER FUND	DOWNEY TIRE SERVICE	WTR/PW/SWR FLATBED TRAILER	46.83
		VAN WERT INC	SWR METER RADIOS	2,608.08
		IAWEA	IAWEA	50.00
		DES MOINES FEED & NATURE CENTER	SWR/WTR GRASSSEED AND STRA	104.99
		EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	73.41
		VRY ENTERPRISE LLC DBA POE ENTERPRISES	SWR SAMPLE DELIVERY TO LAB	279.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IOWA RURAL WATER ASSOCIATION	RUAL WATER MEMBERSHIP	202.50
		MICHEAL V KILLEN	SWR REPAIR SEWER MAIN	2,000.00
			SWR CHECK VALVE 5792 SE CI	1,500.00
		NORWALK READY-MIXED CONC	SWR LEXINGTON ST PATCH	357.50
		O'REILLY AUTO PARTS	WTR/SWR OIL CHANG 500-503	<u>39.28</u>
			TOTAL:	7,261.84
ELECTRIC DEPARTMENT	ELECTRIC UTILITY F	EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	187.92
		ARAMARK UNIFORM SERVICES	EL CLEANING	144.09
		BORDER STATES INDUSTRIES INC	EL CT WIRING PBC WILDCATS	1,070.23
		CONCENTRA MEDICAL CENTERS	EL RANDOM DRUG SCREEN	60.00
		DITCH WITCH-IOWA	EL NEW LOCATER	8,892.64
		MICHEAL V KILLEN	ELECTRIC SEWER	2,000.00
		WESCO	EL METER SEAL STOCK	<u>173.88</u>
			TOTAL:	12,528.76

===== FUND TOTALS =====

001	GENERAL FUND	18,008.46
110	ROAD USE TAX	1,435.20
301	ARPA BROADBAND	244.00
373	AVON WATERMAIN	819.00
600	WATER FUND	2,040.29
610	SEWER FUND	7,261.84
630	ELECTRIC UTILITY FUND	12,528.76

	GRAND TOTAL:	42,337.55

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES	FIRE WIRING FOR 466	GENERAL FUND	FIRE DEPARTMENT	88.97
	FIRE SANI WIPE HOLDERS	GENERAL FUND	EMS	45.34
	FIRE BOOKS	GENERAL FUND	EMS	243.99
	LIB BOOKS AND PROGRAMS	GENERAL FUND	LIBRARY SERVICES	15.58
	LIB BOOKS AND PROGRAMS	GENERAL FUND	LIBRARY SERVICES	78.02
	LIB OFFICE, BOOK, PROGRAMS	GENERAL FUND	LIBRARY SERVICES	34.98
	LIB OFFICE, BOOK, PROGRAMS	GENERAL FUND	LIBRARY SERVICES	12.66
	LIB OFFICE, BOOK, PROGRAMS	GENERAL FUND	LIBRARY SERVICES	23.99
	LIB FAMILY PROGRAM	GENERAL FUND	LIBRARY SERVICES	87.92
	PARCKS COMM BLDG MAINT	GENERAL FUND	COMMUNITY CENTER	118.48
	PARKS MIC FOR COMM BLD	GENERAL FUND	COMMUNITY CENTER	<u>26.98</u>
			TOTAL:	776.91
ARAMARK UNIFORM SERVICES	EL CLEANING	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>144.09</u>
			TOTAL:	144.09
BORDER STATES INDUSTRIES INC	EL CT WIRING PBC WILDCATS	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>1,070.23</u>
			TOTAL:	1,070.23
BOUND TREE MEDICAL LLC	EMS MED RESTOCK	GENERAL FUND	EMS	2.25
	EMS MED RESTOCK	GENERAL FUND	EMS	<u>228.74</u>
			TOTAL:	230.99
CONCENTRA MEDICAL CENTERS	PRE EMPLOYMENT PHYSICAL	GENERAL FUND	POLICE	346.00
	EL RANDOM DRUG SCREEN	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>60.00</u>
			TOTAL:	406.00
CORE & MAIN	WTR REPLACEMENT SAMPLE CEL	WATER FUND	WATER DEPARTMENT	167.14
	WATR REPAIR FLANGE WELL 6	WATER FUND	WATER DEPARTMENT	<u>650.00</u>
			TOTAL:	817.14
CYBER SOLUTIONS, LLC	FIRE IT	GENERAL FUND	EMS	2,489.94
	LIB IT	GENERAL FUND	LIBRARY SERVICES	902.14
	CH PRINTER DRUM UNIT	GENERAL FUND	CITY HALL	823.40
	FOXIT RENEWAL	GENERAL FUND	CITY HALL	<u>503.50</u>
			TOTAL:	4,718.98
DAVIDSON PEST CONTROL	LIB PEST CONTROL	GENERAL FUND	LIBRARY SERVICES	<u>45.00</u>
			TOTAL:	45.00
DES MOINES FEED & NATURE CENTER	SWR/WTR GRASSSEED AND STRA	WATER FUND	WATER DEPARTMENT	104.98
	SWR/WTR GRASSSEED AND STRA	SEWER FUND	SEWER DEPARTMENT	<u>104.99</u>
			TOTAL:	209.97
DEVEN MARKLEY	NMPP TRAVEL - DEVEN	GENERAL FUND	CITY HALL	<u>270.68</u>
			TOTAL:	270.68
DITCH WITCH-IOWA	EL NEW LOCATER	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>8,892.64</u>
			TOTAL:	8,892.64
DOWNEY TIRE SERVICE	WTR/PW/SWR FLATBED TRAILER	ROAD USE TAX	STREET DEPARTMENT	46.82
	WTR/PW/SWR FLATBED TRAILER	WATER FUND	WATER DEPARTMENT	46.82
	WTR/PW/SWR FLATBED TRAILER	SEWER FUND	SEWER DEPARTMENT	<u>46.83</u>
			TOTAL:	140.47
EMPLOYEE & FAMILY RESOURCES INC	EAP RENEWAL	GENERAL FUND	POLICE	282.88

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	EAP RENEWAL	GENERAL FUND	FIRE DEPARTMENT	371.68
	EAP RENEWAL	GENERAL FUND	EMS	371.68
	EAP RENEWAL	GENERAL FUND	LIBRARY SERVICES	156.60
	EAP RENEWAL	GENERAL FUND	COMMUNITY CENTER	68.72
	EAP RENEWAL	GENERAL FUND	CITY HALL	125.28
	EAP RENEWAL	ROAD USE TAX	STREET DEPARTMENT	73.42
	EAP RENEWAL	WATER FUND	WATER DEPARTMENT	73.41
	EAP RENEWAL	SEWER FUND	SEWER DEPARTMENT	73.41
	EAP RENEWAL	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>187.92</u>
			TOTAL:	1,785.00
FIRST MEDICAL INC	EMS MED RESTOCK	GENERAL FUND	EMS	<u>169.95</u>
			TOTAL:	169.95
FOX STRAND	ON CALL DEV. REVIEW	GENERAL FUND	PLANNING & ZONING	868.00
	ON CALL ENG-GENERAL	GENERAL FUND	PLANNING & ZONING	1,212.00
	STORMWATER FEASIBILITY	ARPA BROADBAND	ARPA BROADBAND	244.00
	AVON WATER PROJECT	AVON WATERMAIN	DEPARTMENTAL EXPENDITU	224.00
	AVON WATER PROJECT	AVON WATERMAIN	DEPARTMENTAL EXPENDITU	<u>595.00</u>
			TOTAL:	3,143.00
GALL'S INC.	LOOMIS	GENERAL FUND	POLICE	<u>7.31</u>
			TOTAL:	7.31
GENERAL FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER M	GENERAL FUND	LIBRARY SERVICES	22.34
	ANNUAL FIRE EXTINGUISHER M	GENERAL FUND	COMMUNITY CENTER	22.33
	ANNUAL FIRE EXTINGUISHER M	GENERAL FUND	CITY HALL	<u>22.33</u>
			TOTAL:	67.00
IAWEA	IAWEA	SEWER FUND	SEWER DEPARTMENT	<u>50.00</u>
			TOTAL:	50.00
IMFOA	SHALEE IMFOA SPRING CONFER	GENERAL FUND	CITY HALL	<u>150.00</u>
			TOTAL:	150.00
INDIANOLA POLICE DEPARTMENT	PD LICENSE RENEWAL 2024	GENERAL FUND	POLICE	<u>1,940.00</u>
			TOTAL:	1,940.00
INGRAM LIBRARY SERVICES	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	87.18
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	28.54
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	336.98
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	189.96
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	20.49
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	26.24
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	137.79
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	152.63
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	45.03
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	<u>30.11</u>
			TOTAL:	1,054.95
IOWA PARK & RECREATION ASSOCIATION	PARKS IAPRA CONFERENCE	GENERAL FUND	PARKS	<u>275.00</u>
			TOTAL:	275.00
IOWA PRISON INDUSTRIES	ST NO PARKING SIGNS AND PO ROAD USE TAX		STREET DEPARTMENT	<u>1,292.15</u>
			TOTAL:	1,292.15

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
IOWA RURAL WATER ASSOCIATION	RUAL WATER MEMBERSHIP	WATER FUND	WATER DEPARTMENT	202.50
	RUAL WATER MEMBERSHIP	SEWER FUND	SEWER DEPARTMENT	<u>202.50</u>
			TOTAL:	405.00
JEFFRIES CLEANING LLC	LIB CLEANING	GENERAL FUND	LIBRARY SERVICES	<u>410.00</u>
			TOTAL:	410.00
JUNIOR LIBRARY GUILD	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	<u>517.72</u>
			TOTAL:	517.72
LASER RESOURCES LLC	PD JAN PRINTING	GENERAL FUND	POLICE	<u>82.94</u>
			TOTAL:	82.94
MENARDS - DES MOINES	ST SIGN SCREWS	ROAD USE TAX	STREET DEPARTMENT	13.74
	WATER MAIN TRAILER PARTS	WATER FUND	WATER DEPARTMENT	66.73
	WTR MAIN TRAILER SHELVES	WATER FUND	WATER DEPARTMENT	4.65
	WATER MAIN TRAILER SUPPLIE	WATER FUND	WATER DEPARTMENT	<u>155.79</u>
			TOTAL:	240.91
MERCY MEDICAL CENTER-DES MOINES	FIRE ALS TIER	GENERAL FUND	EMS	<u>250.00</u>
			TOTAL:	250.00
MICHEAL V KILLEN	SWR REPAIR SEWER MAIN	SEWER FUND	SEWER DEPARTMENT	2,000.00
	SWR CHECK VALVE 5792 SE CI	SEWER FUND	SEWER DEPARTMENT	1,500.00
	ELECTRIC SEWER	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>2,000.00</u>
			TOTAL:	5,500.00
MICRO MARKETING LLC	LIB AUDIO	GENERAL FUND	LIBRARY SERVICES	46.99
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	77.29
	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	<u>40.77</u>
			TOTAL:	165.05
MIDWEST ALARM SERVICES	PD FIRE INSPECT & AGREEMEN	GENERAL FUND	POLICE	<u>724.92</u>
			TOTAL:	724.92
MIDWEST BREATHING AIR SYSTEMS	FIRE QUARTERLY AIR TESTING	GENERAL FUND	FIRE DEPARTMENT	<u>215.50</u>
			TOTAL:	215.50
NORWALK READY-MIXED CONC	SWR LEXINGTON ST PATCH	SEWER FUND	SEWER DEPARTMENT	<u>357.50</u>
			TOTAL:	357.50
O'REILLY AUTO PARTS	FIRE 236 OIL CHANGE	GENERAL FUND	EMS	214.92
	WTR/SWR OIL CHANG 500-503	WATER FUND	WATER DEPARTMENT	39.27
	WTR/SWR OIL CHANG 500-503	SEWER FUND	SEWER DEPARTMENT	<u>39.28</u>
			TOTAL:	293.47
PENWORTHY COMPANY	LIB BOOKS	GENERAL FUND	LIBRARY SERVICES	<u>167.73</u>
			TOTAL:	167.73
SHAWN MCKEEVER	STNYLON WASHER & bLACK MAR	ROAD USE TAX	STREET DEPARTMENT	<u>9.07</u>
			TOTAL:	9.07
THE CARLISLE CITIZEN	PUBLICATIONS- MARCH	GENERAL FUND	CITY HALL	<u>259.07</u>
			TOTAL:	259.07
THE UNIVERSITY OF IOWA	WTR PFAS TESTING	WATER FUND	WATER DEPARTMENT	529.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	<u>529.00</u>
UNITY POINT HEALTH - DES MOINES	PD BIKE HELMET SUMMER KICK GENERAL FUND	GENERAL FUND	POLICE	<u>495.00</u>
			TOTAL:	495.00
IVAN WERT INC	SWR METER RADIOS	SEWER FUND	SEWER DEPARTMENT	<u>2,608.08</u>
			TOTAL:	2,608.08
IVRY ENTERPRISE LLC DBA POE ENTERPRISES	SWR SAMPLE DELIVERY TO LAB SEWER FUND	SEWER FUND	SEWER DEPARTMENT	<u>279.25</u>
			TOTAL:	279.25
WASTE SOLUTIONS OF IOWA	PARKS PORTABLE RESTROOMS	GENERAL FUND	PARKS	156.00
	PARKS PORTABLE RESTROOMS	GENERAL FUND	PARKS	420.00
	PARKS PORTABLE RESTROOM	GENERAL FUND	PARKS	248.00
	PARKS PORTABLE RESTROOM	GENERAL FUND	PARKS	<u>172.00</u>
			TOTAL:	996.00
WESCO	EL METER SEAL STOCK	ELECTRIC UTILITY F	ELECTRIC DEPARTMENT	<u>173.88</u>
			TOTAL:	173.88

===== FUND TOTALS =====

001	GENERAL FUND	18,008.46
110	ROAD USE TAX	1,435.20
301	ARPA BROADBAND	244.00
373	AVON WATERMAIN	819.00
600	WATER FUND	2,040.29
610	SEWER FUND	7,261.84
630	ELECTRIC UTILITY FUND	12,528.76

	GRAND TOTAL:	42,337.55



Request for Disposal of Surplus Property

Department:

- City Hall
 Electric
 Fire
 Library
 Parks & Rec
 Police
 Public Works

Date Request Submitted to City Administrator: _____ March 18, 2024 _____

Property to be Disposed of (Separate List May Be Used If Not Enough Space Is Provided):

Item (Brief Description)	Model Number (If Available)	VIN #	Estimated Value
2017 Ford Explorer Utility Police		1FM5K8AR7HGD45312	

Requested Method of Disposal:

- Transfer to Other Dept: Carlisle Parks and Recreation _____
 Trade-in: _____
 Sale: _____
 Cannibalization: _____
 Transfer to Other Gov. or Non-Profit: _____
 Disposal (No Value): _____

Comments:

As part of the Carlisle Police Department’s vehicle replacement program, the department is requesting the surplus of a 2017 Ford Explorer (VIN: 1FM5K8AR7HGD45312:) and associated equipment. The department is planning to re-use equipment such as the radar unit, mobile hot-spot, mobile radio, etc. from this vehicle and utilize them in upfitting the new patrol car. The vehicle is planned to be transferred to the Carlisle Parks and Recreation Department.



Department Head Requesting, Matt Koch, Police Chief



City Administrator Authorization

_____ Date

- Authorize Requested Disposal Method
 Authorize Alternate Disposal Method: _____

**City of Carlisle
Personnel Action Report**

Employee: Matthew Elliot **Supervisor:** Tony Rhinehart
Department: Water/Sewer **Date:** 03/21/2024

Type of Action:

Type of Action:

- Hiring
 - Commendation
 - Reassignment
 - Promotion
 - Demotion
 - Suspension
 - Termination
 - Leaving Current Employment
 - Other (explain) SEE EXPLANATION BELOW
-

My reason for recommending this action is:

I would like to hire Matthew Elliot for the position of water/sewer laborer. Matthew currently works for Accu-Jet cleaning and repairing mainline sewer systems. He has a Class-A CDL and is familiar with operating a sewer jet vac truck.

Employee Signature

Date

Supervisor Signature

Date

Department Head Signature

Date

City Administrator Signature

Date

**City of Carlisle
Personnel Action Report**

Employee: Andrew Hockins **Supervisor:** Tony Rhinehart

Department: Water/Sewer **Date:** 03/22/2024

Rate 20.00 per Hr. _____

Type of Action:

Type of Action:

- Hiring
- Commendation
- Reassignment
- Promotion
- Demotion
- Suspension
- Termination
- Leaving Current Employment
- Other (explain) SEE EXPLANATION BELOW

My reason for recommending this action is:

I would like to hire Andrew Hockins for the position of water/sewer laborer. Andrew is local and he and his family are active in the community. Some of the skills he has acquired in previous positions, like customer relations, will be beneficial to our department.

Employee Signature

Date

Supervisor Signature

Date

Department Head Signature

Date

City Administrator Signature

Date

**City of Carlisle
Personnel Action Report**

Employee: Josh Vento **Supervisor:** Chief Matt Koch
Department: Police Department **Date:** 03/21/2024

Type of Action:

Type of Action:

- Hiring- Reserve Police Officer
 - Commendation
 - Reassignment
 - Promotion
 - Demotion
 - Suspension
 - Termination
 - Leaving Current Employment
 - Other (explain) SEE EXPLANATION BELOW
-

My reason for recommending this action is:

I would like to hire Josh Vento as a reserve police officer for the City of Carlisle. Josh is currently a certified reserve officer and has completed all the necessary requirements by the Carlisle Police Department, City of Carlisle and the State of Iowa and passed them all successfully.

Employee Signature

Date

Supervisor Signature

Date

Department Head Signature

Date

City Administrator Signature

Date

RESOLUTION XXX-XXXX

A RESOLUTION APPOINTING CITY OF CARLISLE REPRESENTATION TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO)

WHEREAS the City of Carlisle is a member of the Des Moines Area MPO; and

WHEREAS the Des Moines Area MPO has requested its member governments to appoint primary and alternate representatives to serve on its Policy Committee and Technical Committee for terms that will run from January 1, 2024, through December 31, 2024; and

WHEREAS for Des Moines Area MPO Executive Committee representation, the City of Carlisle belongs to the East Subarea (Altoona, Bondurant, Carlisle, Mitchellville, and Pleasant Hill), as described in the Des Moines Area MPO's 28E agreement, which is to select from among its collective primary representatives two individuals to represent the subarea on the Executive Committee; and

WHEREAS, the City of Carlisle is allowed to nominate one primary representative from the subarea's member governments to serve as one of the subarea's two Executive Committee representatives; and,

WHEREAS the mayor of each member city located in the subarea and, if one of the subarea's member governments is a county, the Chair of the Board of Supervisors from said county, will serve as a selection committee to choose the two individuals from among those nominated to represent the subarea on the Executive Committee;

NOW THEREFORE be it resolved by the City of Carlisle City Council to appoint the following representatives to the Des Moines Area MPO effective April 1, 2024:

Policy Committee Primary Representative:	City Administrator Deven Markley
Policy Committee Alternate Representative:	Mayor Drew Merrifield
Technical Committee Primary Representative:	City Engineer Mitch Holtz
Technical Committee Alternate Representative:	Public Works Superintendent Tony Rhinehart

PASSED AND APPROVED [date].

Mayor

ATTEST:

Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Hot Air Marketing LLC	Stadium View	(515) 989-4169		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
130 S 1st Street	Suite A	Carlisle	Warren	50047
MAILING ADDRESS	CITY	STATE	ZIP	
Po Box 150	Carlisle	Iowa	50047	

Contact Person

NAME	PHONE	EMAIL
Todd Isley	(515) 202-7715	spud1under@msn.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0036028	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 10, 2024	Apr 9, 2025	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Todd Isley	Carlisle	Iowa	50047	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Auto Owners Insurance Company

POLICY EFFECTIVE DATE

Apr 10, 2024

POLICY EXPIRATION DATE

Apr 10, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

CHAPTER 55

ANIMAL PROTECTION AND CONTROL

55.01 Definitions	55.10 Owner's Duty
55.02 Animal Neglect	55.11 Confinement
55.03 Livestock Neglect	55.12 Impoundment
55.04 Abandonment of Cats and Dogs	55.13 Dangerous Animals
55.05 Livestock	55.14 Location of Kennels
55.06 At Large Prohibited	55.15 Traps Prohibited
55.07 Damage or Interference	55.16 Animal Excreta
55.08 Annoyance or Disturbance	55.17 Pet Awards Prohibited
55.09 Rabies Vaccination	

55.01 DEFINITIONS. The following terms are defined for use in this chapter.

1. "Advertise" means to present a commercial message in any medium including but not limited to print, radio, television, sign, display, label, tag or articulation.
2. "Animal" means a nonhuman vertebrate.
(Code of Iowa, Sec. 717B.1)
3. "Animal at large" means an animal running or found within the City upon any street, alley, sidewalk, public or private ground. An animal shall not be deemed at large if:
 - A. It is on the premises of its owner or upon the premises of either its owner or a person consenting to its presence.
 - B. It is under the control of a person, competent to restrain and control the animal either by leash, cord, chain or similar restraints not more than six (6) feet in length, or properly restrained within a motor vehicle.
 - C. It is properly housed in a veterinary hospital or registered kennel.
 - D. It is accompanied by or at heel beside or obedient to the commands of the owner or a person capable of controlling the animal or carried by a competent person capable of controlling and restraining the animal.
4. "Business" means any enterprise relating to any of the following:
 - A. The sale or offer for sale of goods or services.
 - B. A recruitment for employment or membership in an organization.
 - C. A solicitation to make an investment.
 - D. An amusement or entertainment activity.
5. "Dangerous animal" means any animal that:
 - A. Without provocation causes a serious injury to a person or domestic animal; or
 - B. Has been designated as a potentially dangerous animal and engages in behavior that poses a threat to public safety as defined in subparagraph (1)(a) of this paragraph or serious injury as defined in subparagraph (1)(b) of this paragraph.
 - (1) "Potentially dangerous animal" means an animal that may reasonably be assumed to pose a threat to public safety as demonstrated by any of the following behaviors:

a. Without provocation causes an injury to a person or domestic animal on public or private property that is less severe than a serious injury;

b. Without provocation, chases or approaches a person, a domestic animal, or a wheeled conveyance upon the streets, sidewalks, or any public or private property, in an apparent attitude of attack; or has a known propensity, tendency, or disposition to attack, causing injury or otherwise threatening the safety of humans or domestic animals;

c. Without provocation acts in a highly aggressive manner within a fenced yard or enclosure and appears, to a reasonable adult, able to jump over or escape;

d. Acts in a highly aggressive manner within a fenced yard/enclosure and appears to a reasonable person able to jump over or escape; or

(2) “Serious injury” means any physical injury incurred by an animal that results in a major bone fracture, muscle tears, disfiguring lacerations or requires multiple sutures or corrective surgery or cosmetic surgery.

C. Has been designated as a dangerous animal, potentially dangerous animal or serious injury by another jurisdiction.

6. “Fair” means any of the following:

A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the *Code of Iowa* or any fair event conducted by a fair under the provisions of Chapter 174 of the *Code of Iowa*.

B. An exhibition of agricultural or manufactured products.

C. An event for operation of amusement rides or devices or concession booths.

7. “Game” means a “game of chance” or “game of skill” as defined in Section 99B.1 of the *Code of Iowa*.

8. “Kennel” means a facility designed to commercially breed, board or house animals for a fee. (*Ord. 727 – Aug. 17 Supp.*)

~~9. “Livestock” means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the *Code of Iowa*; or poultry.~~

(Code of Iowa, Sec. 717.1)

10. “Owner” means any person owning, keeping, sheltering or harboring an animal.

11. “Pet” means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.

55.02 ANIMAL NEGLECT. It is unlawful for a person who impounds or confines, in any place, an animal, excluding livestock, to fail to supply the animal during confinement with a sufficient quantity of food or water, or to fail to provide a confined dog or cat with adequate shelter, or to torture, deprive of necessary sustenance, mutilate, beat, or kill such animal by any means that causes unjustified pain, distress or suffering.

(Code of Iowa, Sec. 717B.3)

55.03 LIVESTOCK NEGLECT. It is unlawful for a person who impounds or confines livestock in any place to fail to provide the livestock with care consistent with customary animal husbandry practices or to deprive the livestock of necessary sustenance or to injure or destroy livestock by any means that causes pain or suffering in a manner inconsistent with customary animal husbandry practices.

(Code of Iowa, Sec. 717.2)

55.04 ABANDONMENT OF CATS AND DOGS. A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to an animal shelter or pound.

(Code of Iowa, Sec. 717B.8)

55.05 LIVESTOCK. ~~It is unlawful for a person to keep livestock within the City, except a person may keep up to three (3) horses on a lot of ten (10) acres or more.~~

(Ord. 727 – Aug. 17 Supp.)

1. No horse, cow, calf, swine, sheep, goat, llama, camel, ostrich, peacock, chicken, goose, duck or other agricultural animal or any nondomestic animal shall be kept within the city's corporate limits on any lot or parcel of land, except as provided under subsections 6 of this section of the code. The area where any such animal is kept shall be 25 feet from any neighboring residential dwelling and not located in a front yard area. The keeping of bees in hives is exempted from this section.
2. No such animal shall be kept on the same lot or premises with any multiple dwelling.
3. Any animal kept on an acreage shall be kept for personal use only and not for commercial use.
4. No person having the care of any cow or cattle of any kind, horse, swine, goat, fowl, or other animal, domestic or nondomestic, shall permit the animal to run at large as defined in subsection 55.01(3) of this chapter within the corporate limits.
5. Small caged animals and fowl such as pigeons, quail, and chickens which are of such type and nature that state and national associations exist establishing norms for breeding, confining and rearing shall be allowed, provided that:
 - A. Cages, hutches, coops, or other confinement shall be at least 25 feet away from any neighboring residence; such enclosures shall be of sufficient size to house the number of animals or fowl permitted by state or national standards.
 - B. The area is maintained free of odors, insects and rodents, and disturbing noises such as crowing, cackling and gobbling, causing no safety or health hazards to the general public or interfering with the enjoyment of life and property by any neighboring resident.
 - C. Any building or part thereof used for housing animals shall be well ventilated, and its walls, floors and ceilings shall be tight and of such material, satisfactory to the environmental health officer and building official, that they may be readily washed, disinfected and painted.
 - D. All enclosed yards, barns, sheds, or other structures used to house animals as permitted under this article shall be maintained clean, free from manure, insects and offensive odors at all times.
 - E. Animals and fowl included in this subsection shall be fed in the confines of their enclosures; all grains and food shall be stored in rodentproof containers.
 - F. On any parcel of land, such animals shall be limited to 6 females in total number, unless an equivalent amount to 6 female chickens based on state and national standards are permitted.

- G. No animal or fowl under this subsection may be maintained, enclosed or fenced in the front yard of a dwelling or within a dwelling.
 - H. The young produced by any animals or fowl of this nature may be maintained with the parent animals for a period of approximately eight weeks but in no case more than ten weeks, unless by state and national standards a longer period is required.
6. Nothing in subsection (f), (g) or (h) of this section shall be construed as abrogating any requirement in this Code which requires the licensing or permitting of any animal or the keeping thereof.
 7. Except as provided in subsection (f), (g) or (h) of this section, this article shall apply to all persons harboring, any animal in a manner not consistent with this article.
 8. Animals inclusive of such animals and fowl in this section brought in on a temporary basis for exhibits, shows, or educational purposes are exempt from this section, provided all other requirements under this Code are met.
 9. Any person presently owning or maintaining animals that are not in compliance with this chapter may make application to the City Council for a variance, provided such application meets the following conditions:
 - A. The keeping of such animals has been of long-standing duration, that is, in excess of three years, or is presently under commercial contract.
 - B. The area where such animals are maintained is so located as to cause no safety or health hazards to the general public or interferes with the enjoyment of life and property by any neighboring resident.

Any such variance is conditioned upon all circumstances for the granting of the variance remaining constant. The City Council, city administrator, or city administrator's designee may revoke the variance at any time after notice and opportunity for comment by the applicant, of it is determined that due to changed circumstances, the presence of the animals is causing a safety or health hazard to the general public or interferes with the enjoyment of life and property by any neighboring resident.

10. Any person who fails to perform an act required by the provisions of this chapter or who commits an act prohibited by the provisions of this chapter shall be guilty of a misdemeanor punishable by fine as provided by section 1-15 of this Code or shall be guilty of a municipal infraction punishable by a civil penalty as provided by section 1-15 of this Code.

55.06 AT LARGE PROHIBITED. It is unlawful for any owner to allow an animal to run at large within the corporate limits of the City. The owner of said animal shall pay the sum of \$50.00 for each offense *(Ord. 795)*

55.07 DAMAGE OR INTERFERENCE. It is unlawful for the owner of an animal to allow or permit such animal to pass upon the premises of another thereby causing damage to, or interference with, the premises.

55.08 ANNOYANCE OR DISTURBANCE. It is unlawful for the owner of a dog to allow or permit such dog to cause serious annoyance or disturbance to any person by frequent and habitual howling, yelping, barking, or otherwise, or by running after or chasing persons, bicycles, automobiles or other vehicles. The owner of said dog shall pay the sum of \$25.00 for a first offense, a fine in the sum of \$50.00 for the second offense and a fine in the sum of \$75.00 for a third and subsequent offense. *(Ord. 688 – Mar. 16 Supp.)*

55.09 RABIES VACCINATION. Every owner of a dog shall obtain a rabies vaccination for such animal. It is unlawful for any person to own or have a dog in said person's possession, six months of age or over, which has not been vaccinated against rabies. Dogs kept in State or Federally licensed kennels and not allowed to run at large are not subject to these vaccination requirements.

(Code of Iowa, Sec. 351.33)

55.10 OWNER'S DUTY. It is the duty of the owner of any dog, cat, or other animal that has bitten or attacked a person or any person having knowledge of such bite or attack to report this act to a local health or law enforcement official. It is the duty of physicians and veterinarians to report to the local board of health the existence of any animal known or suspected to be suffering from rabies.

(Code of Iowa, Sec. 351.38)

55.11 CONFINEMENT. If a local board of health receives information that an animal has bitten a person or that a dog or animal is suspected of having rabies, the board shall order the owner to confine such animal in the manner it directs. If the owner fails to confine such animal in the manner directed, the animal shall be apprehended and impounded by such board, and after ten (10) days the board may humanely destroy the animal. If such animal is returned to its owner, the owner shall pay the cost of impoundment. This section does not apply if a police service dog or a horse used by a law enforcement agency and acting in the performance of its duties has bitten a person.

(Code of Iowa, Sec. 351.39)

55.12 IMPOUNDMENT. It is the duty of the City, through its agents or police force, to apprehend any animal found at large contrary to the provisions of this chapter and, upon apprehension, such animal shall be impounded in the City pound or other suitable place provided for by the City. Upon receiving of any such animal, it shall be the duty of the City to attempt to ascertain the owner or custodian of said animal and to notify said owner or custodian at the earliest opportunity; and, in the event that said owner cannot be located, the duly authorized representative of the City shall post for seven (7) days upon the City bulletin board a description of the animal in question and the place and time of taking. The owner of any animal so impounded may reclaim such animal upon furnishing the proof of vaccination and all costs and charges incurred by the City for impounding and maintenance of said animals, and in addition thereto, for the first offense shall pay the sum of \$25.00, for the second offense the sum of \$50.00, for the third offense the sum of \$75.00 and in the event that there is a fourth offense, the animal in question may be deemed a nuisance and destroyed, or in the alternative, \$100.00 shall be paid.

55.13 DANGEROUS ANIMALS. It is the duty of all owners or custodians of animals known to be dangerous to protect the public from the same; that is, to confine the animal in question in such a manner so as to prevent said animal from having access or contacting any other animal or person on or off the premises of the owner or keeper. It is further the duty of a person harboring a known dangerous animal to post the premises occupied by said animal or animals with a printed warning of the danger, said sign to be posted in a conspicuous place so that persons entering said premises shall be so warned. No animal designated by another jurisdiction as a dangerous animal shall be allowed in the City limits. If it has been determined that an animal designated as a dangerous animal by another jurisdiction is located in the City limits, the police or other authorized officers of the City are authorized to immediately impound the animal pursuant to Section 55.12 of the Code and cite the owners or custodians of said animal.

55.14 LOCATION OF KENNELS. No kennel, as defined herein, shall be located within 300 feet of any residence within the City.

55.15 TRAPS PROHIBITED. It is unlawful for any person to rig, set, or maintain any steel-jaw leg hold trap, humane trap (Conibear) snare or box-type trap within that portion of the corporate limits south of the North River of the City. Upon application to the City Council, and after review of said application, the Council may permit the use of box-type (“have a heart”) traps to capture animals or fowl, to be removed from the City by designated public officials charged with the responsibility for the care, keeping or destruction of said animal or fowl.

55.16 ANIMAL EXCRETA. The owner or custodian of any animal is responsible for the immediate removal of any excreta deposited by said animal on any public walk, park, boulevard, recreation area, or other public right-of-way, or on any private property outside the owner’s or custodian’s own property. The owner or custodian of any animal is responsible for the removal of any excreta deposited by said animal in any kennel or any other location on the owner’s or custodian’s property. The owner of said animal shall pay the sum of \$25.00 for a first offense, a fine in the sum of \$50.00 for the second offense and a fine in the sum of \$75.00 for a third and subsequent offense. *(Ord. 688 – Jan. 16 Supp.)*

55.17 PET AWARDS PROHIBITED.

(Code of Iowa, Ch. 717E)

1. Prohibition. It is unlawful for any person to award a pet or advertise that a pet may be awarded as any of the following:
 - A. A prize for participating in a game.
 - B. A prize for participating in a fair.
 - C. An inducement or condition for visiting a place of business or attending an event sponsored by a business.
 - D. An inducement or condition for executing a contract that includes provisions unrelated to the ownership, care or disposition of the pet.
2. Exceptions. This section does not apply to any of the following:
 - A. A pet shop licensed pursuant to Section 162.5 of the *Code of Iowa* if the award of a pet is provided in connection with the sale of a pet on the premises of the pet shop.
 - B. Youth programs associated with 4-H Clubs; Future Farmers of America; the Izaak Walton League of America; or organizations associated with outdoor recreation, hunting or fishing, including but not limited to the Iowa Sportsmen’s Federation.

[The next page is 295]

CITY OF CARLISLE, IOWA

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARLISLE, IOWA
BY AMENDING PROVISIONS PERTAINING TO ANIMAL PROTECTION AND CONTROL BY
UPDATING THE LIVESTOCK SECTION OF THE CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF CARLISLE, IOWA:

SECTION 1. Chapter 55, Section 01, Subsection 9 is hereby repealed.

SECTION 3. Chapter 55, Section 05 is hereby repealed and the following adopted in lieu thereof:

55.05 LIVESTOCK.

1. No horse, cow, calf, swine, sheep, goat, llama, camel, ostrich, peacock, chicken, goose, duck or other agricultural animal or any nondomestic animal shall be kept within the city's corporate limits on any lot or parcel of land, except as provided under subsections 6 of this section of the code. The area where any such animal is kept shall be 25 feet from any neighboring residential dwelling and not located in a front yard area. The keeping of bees in hives is exempted from this section.
2. No such animal shall be kept on the same lot or premises with any multiple dwelling.
3. Any animal kept on an acreage shall be kept for personal use only and not for commercial use.
4. No person having the care of any cow or cattle of any kind, horse, swine, goat, fowl, or other animal, domestic or nondomestic, shall permit the animal to run at large as defined in subsection 55.01(3) of this chapter within the corporate limits.
5. Small caged animals and fowl such as pigeons, quail, and chickens which are of such type and nature that state and national associations exist establishing norms for breeding, confining and rearing shall be allowed, provided that:
 - A. Cages, hutches, coops, or other confinement shall be at least 25 feet away from any neighboring residence; such enclosures shall be of sufficient size to house the number of animals or fowl permitted by state or national standards.
 - B. The area is maintained free of odors, insects and rodents, and disturbing noises such as crowing, cackling and gobbling, causing no safety or health hazards to the general public or interfering with the enjoyment of life and property by any neighboring resident.
 - C. Any building or part thereof used for housing animals shall be well ventilated, and its walls, floors and ceilings shall be tight and of such material, satisfactory to the environmental health officer and building official, that they may be readily washed, disinfected and painted.
 - D. All enclosed yards, barns, sheds, or other structures used to house animals as permitted under this article shall be maintained clean, free from manure, insects and offensive odors at all times.

- E. Animals and fowl included in this subsection shall be fed in the confines of their enclosures; all grains and food shall be stored in rodentproof containers.
 - F. On any parcel of land, such animals shall be limited to 6 females in total number, unless an equivalent amount to 6 female chickens based on state and national standards are permitted.
 - G. No animal or fowl under this subsection may be maintained, enclosed or fenced in the front yard of a dwelling or within a dwelling.
 - H. The young produced by any animals or fowl of this nature may be maintained with the parent animals for a period of approximately eight weeks but in no case more than ten weeks, unless by state and national standards a longer period is required.
6. Nothing in subsection (f), (g) or (h) of this section shall be construed as abrogating any requirement in this Code which requires the licensing or permitting of any animal or the keeping thereof.
7. Except as provided in subsection (f), (g) or (h) of this section, this article shall apply to all persons harboring, any animal in a manner not consistent with this article.
8. Animals inclusive of such animals and fowl in this section brought in on a temporary basis for exhibits, shows, or educational purposes are exempt from this section, provided all other requirements under this Code are met.
9. Any person presently owning or maintaining animals that are not in compliance with this chapter may make application to the City Council for a variance, provided such application meets the following conditions:
- A. The keeping of such animals has been of long-standing duration, that is, in excess of three years, or is presently under commercial contract.
 - B. The area where such animals are maintained is so located as to cause no safety or health hazards to the general public or interferes with the enjoyment of life and property by any neighboring resident.

Any such variance is conditioned upon all circumstances for the granting of the variance remaining constant. The City Council, city administrator, or city administrator's designee may revoke the variance at any time after notice and opportunity for comment by the applicant, if it is determined that due to changed circumstances, the presence of the animals is causing a safety or health hazard to the general public or interferes with the enjoyment of life and property by any neighboring resident.

10. Any person who fails to perform an act required by the provisions of this chapter or who commits an act prohibited by the provisions of this chapter shall be guilty of a misdemeanor punishable by fine as provided by section 1-15 of this Code or shall be guilty of a municipal infraction punishable by a civil penalty as provided by section 1-15 of this Code.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this _____ day of _____ 2024.

Drew Merrifield, MAYOR

ATTEST:

Shalee Crispen, CLERK

1st Reading Passed:

2nd Reading Passed:

3rd Reading Passed:

Published:

CHAPTER 124
MOBILE FOOD UNITS

124.01 Purpose	124.05 Locational Standards
124.02 Definitions	124.06 License Requirements
124.03 Exemptions	124.07 Revocation of License
124.04 Operational Standards	124.08 Violation; Penalty

124.01 PURPOSE.

The purpose of this chapter is to regulate the activities of mobile food units within the corporate limits of the City by requiring registration and licensing to engage in any such activities, and providing for the enforcement of and penalties for violation of this chapter.

124.02 DEFINITIONS.

For use in this chapter, the following terms are defined:

1. "License" means formal written permission issued by the City Clerk, pursuant to this chapter, to any person to sell or offer food and/or beverages for sale in a mobile foot unit or vending cart.
2. "Mobile food vendor" means a person engaged in the business of selling food and/or beverages from a mobile food unit or vending cart, and not exempted by the provisions of Chapter 124.03. A stationary mobile food vendor engages in sales in one location while a non-stationary mobile food vendor is mobile and only stops, stands or parks when engaging in sales.
3. "Mobile food unit" means motorized, a self-propelled food establishment or a trailer or vehicle towed by a motorized vehicle, that is readily movable, and which typically operates at one or more remote locations and returns to a base of operation or commissary at the end of its daily business, or upon completion of a route.
4. "Vending cart" means a non-motorized food establishment limited to serving prepared foods. Vending carts may be towed by a vehicle, but are generally capable of being moved by human power.

124.03 EXEMPTIONS.

Generally. This chapter shall not apply to any of the following:

1. Transient merchants defined and regulated in Chapter 122 of this Code of Ordinances.
2. Miscellaneous stands operated by minors for lemonade or similar sales, typically for only a day or weekend.
3. In conjunction with a permitted special event. The location of any mobile food unit or vending cart shall be described and/or depicted in the application and approved with the special event permit.
4. In conjunction with a permitted agricultural experience use.
5. Businesses that have a permanent structure within the corporate limits of the City of Carlisle with a commercial or industrial zoning designation will still be required to obtain a permit to operate a food truck business but will be exempt from paying any permit fees.

124.04 OPERATIONAL STANDARDS.

1. Applicable to all mobile food vendors.
 - A. Mobile food units and vendor carts must be entirely self-contained. No outside source of utilities (either public or private) is permitted.
 - B. The exterior and interior of the mobile food unit or vending cart must be maintained in a clean and sanitary manner. Mobile food vendors must provide adequate trash and/or recycling receptacles for customer use and must remove said receptacles when leaving the site. At the close of its daily business the mobile food vendor must remove all garbage from the area and properly dispose of it away from the site of its operation; the garbage shall not simply be placed in nearby public garbage receptacles provided for use to the general public at large.
 - C. Mobile food units, vendor carts and associated appurtenances must maintain ADA accessible routes for pedestrians and not impede the free flow vehicular traffic.
 - D. Mobile food units and vending carts containing cooking facilities and/or are equipped with appliances that produce smoke or grease-laden vapors shall be separated from the entrances and other exits of buildings or structures, combustible materials, vehicles, and other cooking operations by a clear space distance of 10 feet.
 - E. The permitted hours of operation are from 7:00 AM to 9:00PM daily.
 - F. The sale of alcoholic beverages is prohibited.
 - G. Signs attached to the mobile foot unit and vending cart are permitted.
 - H. No mobile food vendor shall operate in a manner that violates Chapter 56 of the City code concerning noise unless authorized under a special events permit.
2. Stationary mobile food vendors.

A. No mobile food unit or pushcart shall be left at its operating location at the end of its business day and shall be removed to its base business operation location. A mobile food unit or vendor cart shall conduct operations at one location a maximum of three consecutive days per week.

B. Mobile food vendors must provide adequate trash and recycling receptacles for customer use and must remove said receptacles when leaving the site. At the close of its daily business the mobile food vendor must remove all garbage from the area and properly dispose of it away from the site of its operation; the garbage shall not simply be placed in nearby public garbage receptacles provided for use to the general public at large.

C. In addition to signs attached mobile food unit and/or vending cart, one temporary A-frame sign a maximum of six square feet in area per side and four feet in height is permitted.

D. A mobile food vendor shall not call out to, cry out, shout out or otherwise communicate or make any noise or use any device to call attention to the unit's or cart's location and operation. Mobile food vendors are limited to playing music or jingles when the unit or cart is in motion.

124.05 LOCATIONAL STANDARDS.

Private property. Licensed mobile food vendors may operate on non-residential developed property, subject to the conditions of this chapter and with the consent of the property owner. Each mobile food unit or vending cart operating on private property, and any associated appurtenances shall be located on a paved surface, which may include non-accessible off-street parking spaces. The area devoted to the use shall not reduce the off-street parking space available to the public below the minimum number required in accordance city code.

124.06 LICENSE REQUIREMENTS.

1. Any mobile food vendor unit or pushcart, as defined in and not specifically exempted from this chapter, shall first obtain a license as provided in this chapter, prior to engaging in such business, or shall be considered to be in violation of this chapter.

2. A license issued pursuant to this chapter shall be, in all cases, issued for a period not to exceed one year. The license time period is from January 1 to December 31 of each year. Licenses may be obtained at any time during the year but will be valid only through December 31.

3. Each license shall authorize only the activity of the particular licensee to whom the license was issued for the period of the license as set out in this chapter. The license shall not be transferred.

4. The license shall be displayed at all times when operating the mobile food unit.

5. License application.

A. Each application shall be submitted a minimum of 30 days prior to the desired operation of mobile food vendor vehicle.

B. Information shall be provided in accordance with the instructions on the application form provided by the City. A license shall not be issued if the application is incomplete.

C. A license issued pursuant to this chapter shall be, in all cases, issued for a period as follows

- a. For one day..... \$50.00
- b. For one week..... \$150.00
- c. For up to six months..... \$300.00
- d. For one year or major part thereof..... \$500.00

D. Any person applying for a permit shall be required to file a cash bond, surety bond, or provide proof of liability insurance in the sum of at least ten thousand dollars (\$10,000.00) conditioned upon the faithful performance of the conduct of the business for the benefit of any person defrauded or cheated or any damages as a result of the operation of the food truck business.

E. If the City determines the application conforms with this section, the license shall be issued. If the application is denied, the applicant may appeal that decision to the City Administrator. Such appeal shall be taken by filing with the City Administrator a written statement setting forth fully the grounds for the appeal. The Administrator shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the petitioner therefor. The decisions and order of the Administrator on such appeal shall be final and conclusive.

124.07 REVOCATION OF LICENSE.

A. The operation of a mobile food unit is a privilege. A mobile food unit permit may be revoked or terminated at any time by order of the City Administrator, Fire Chief, Police Chief, Public Works Superintendent, or their designees if the Mobile Food Unit is deemed as being a life safety hazard towards pedestrians, vehicles or property, or if the temporary use fails to comply with the terms of the permit or other City Ordinances.

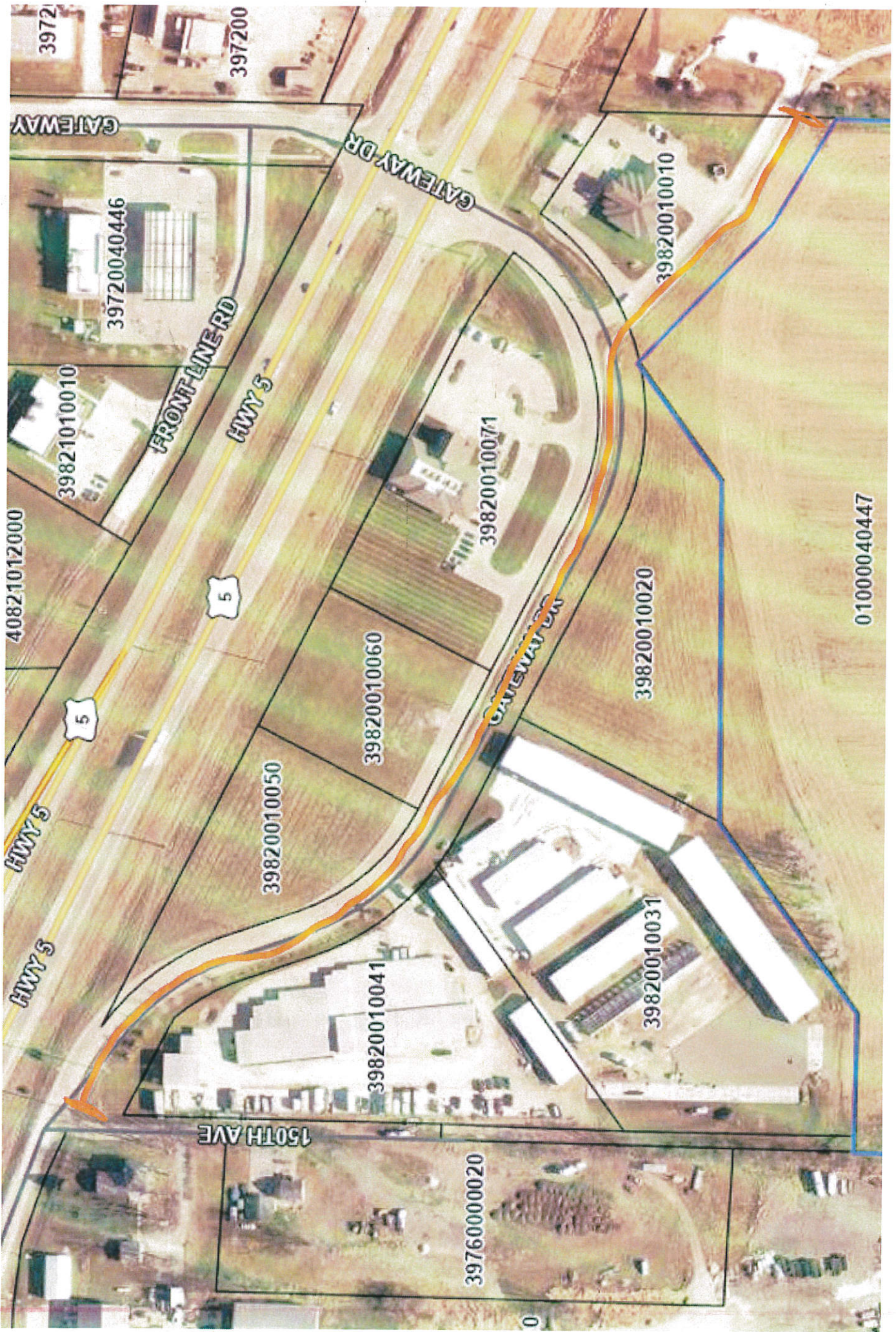
B. For minor violations, initial revocation of license may be for a period up to one calendar year, depending on the severity of the violation. Subsequent violations may be for longer than one calendar year. Staff is authorized to use discretion when determining the length of term.

C. For significant violations affecting life safety hazards, licenses may be permanently revoked for a mobile food unit vendor and future licenses for the mobile food unit and the mobile food vendor denied for life safety hazard concerns.

D. If a license is revoked, the mobile food unit vendor may make a written request for appeal to the City Administrator within 14 calendar days. The City Administrator will then present the information to the City Council for review. The City Council will determine by a simple majority vote whether the revocation will be enforced as presented, the revocation terms will be changed, or the license will be reinstated.

124.08 VIOLATION; PENALTY.

Any person violating the provisions of this chapter shall, upon conviction, be subject to the provisions of Chapter 4 of this Code of Ordinances. Nothing as provided for in this chapter shall be construed to abrogate or limit any cause of action which any private citizen may have against any licensee for conduct punishable as provided for in this chapter or otherwise.



3972

397200

GATEWAY

39720040446

39820010010

39821010010

FRONTLINE RD

HWY 5

39820010071

40821012000

5

5

HWY 5

39820010050

39820010060

GATEWAY DR

39820010020

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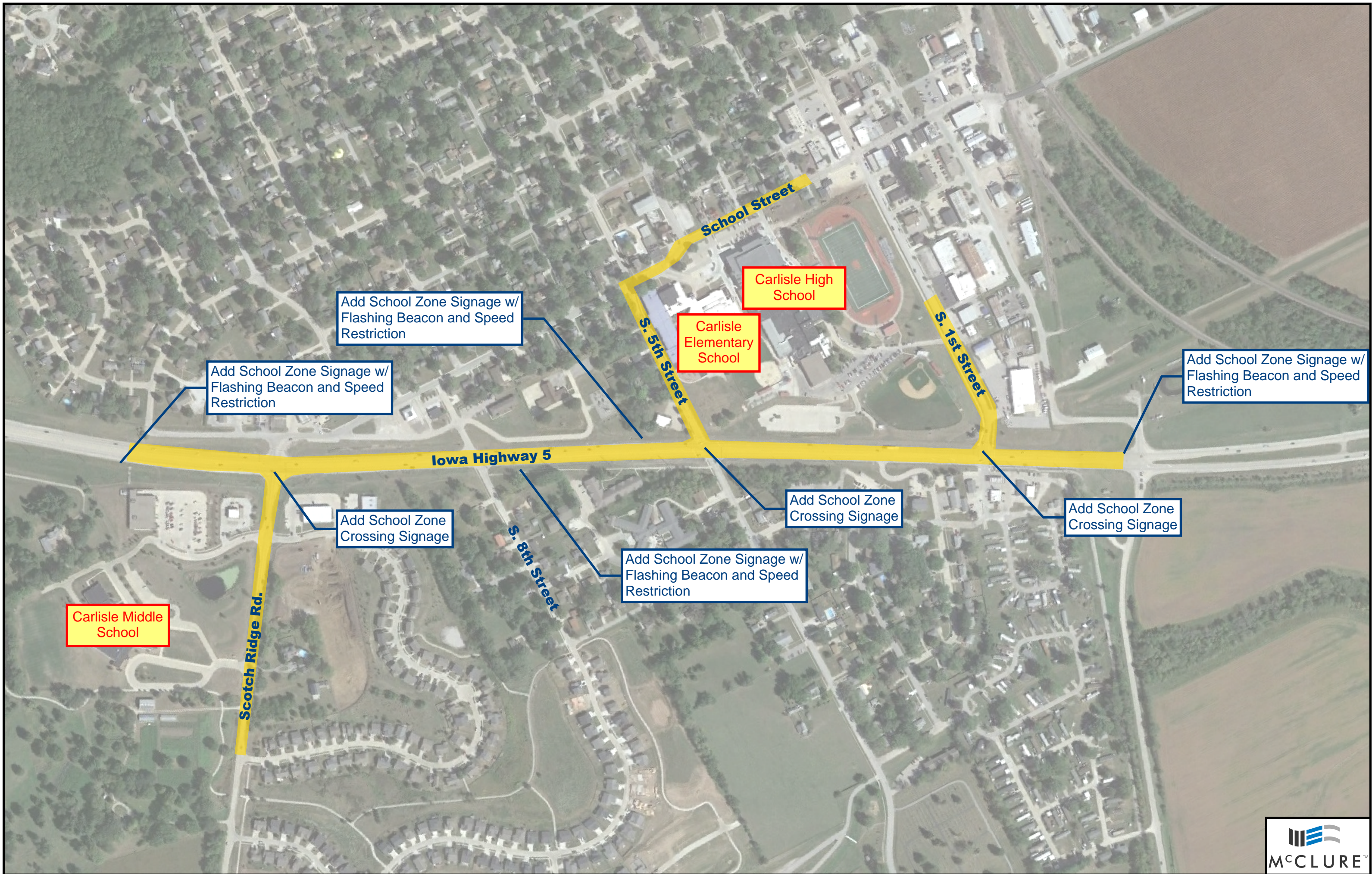
39820010041

39820010031

150TH AVE

39760000020

0



Carlisle High School

Carlisle Elementary School

Carlisle Middle School

Add School Zone Signage w/ Flashing Beacon and Speed Restriction

Add School Zone Signage w/ Flashing Beacon and Speed Restriction

Add School Zone Signage w/ Flashing Beacon and Speed Restriction

Add School Zone Crossing Signage

Add School Zone Crossing Signage

Add School Zone Crossing Signage

Add School Zone Signage w/ Flashing Beacon and Speed Restriction

Donated Leave For Catastrophic Illness Policy

Donated Leave for Employees and Donated Leave for Immediate Family Members

I. Eligibility

Employees are eligible to receive donated leave hours for a catastrophic illness. Employees may also donate accrued vacation hours to another City employee.

II. Definitions

- A. “Catastrophic Illness” means a physical or mental illness or injury, as certified by a provider resulting in the inability of the employee or immediate family member to work for more than 30 work days on a consecutive or intermittent basis. Certain circumstances related to the birth of a child may be considered as meeting this definition if supported by written evidence by a provider as defined in II-E.
- B. “Donated Leave” means sick time off (hours) donated to employees. Recipients will not accrue vacation, sick time, or other time off based on donated leave hours. Donated leave is not considered to be pay the employee earned through the performance of service.
- C. “Employee” means a full-time or part-time employee who is eligible to accrue vacation. “Employee” also means the employee’s designee.
- D. “Employer” means the City of Iowa agency. When applicable, it also means an appointed or elected chief administrative head or that person's designee.
- E. “Provider” means a person licensed to practice medicine and/or surgery. Eligible providers who may complete the donated leave for catastrophic illness applications are Medical Doctor (MD), Doctor of Osteopathy (DO), Physician Assistant (PA), Advanced Registered Nurse Practitioner (ARNP) and Psychiatrist only. Those not considered providers for this purpose are podiatrists, chiropractors, physical therapists, nurses, dentists, optometrists, acupuncturists, pharmacists, psychologist or social worker and other licensed health professionals exclusively engaged in the practice of their respective professions.
- F. “Immediate Family Member” means the employee’s spouse, child (step), parent (step), domestic partner, or spouse’s parent (step).

III. Program Eligibility for Employee Recipients

- A. In order to receive donated leave for a catastrophic illness, an employee, as defined in II-C above, must have a catastrophic illness, as defined in II-A above.
- B. The employee must:
 - a. have exhausted all paid time off;
 - b. not supplement workers’ compensation to the extent that it exceeds more than 100 percent of the employee's pay for his or her regularly scheduled work hours on a pay period-by-pay period basis;
 - c. not receive long-term disability (LTD) benefits;

- d. be approved for and using or have exhausted Family and Medical Leave Act (FMLA) leave hours if eligible; and
 - e. be on approved leave without pay for medical reasons during any hours for which he or she will receive donated leave.
- C. If an employee applies for and is approved to receive LTD benefits, he or she may continue to receive donated leave contributions for up to one year on an intermittent or continuous basis, or the long-term disability benefit effective date, whichever comes first.

IV. Program Eligibility for Immediate Family Member

- A. In order to receive donated leave for the catastrophic illness of an immediate family member, the immediate family member must have a catastrophic illness as defined in II-A above.
- B. The employee must:
- a. have exhausted all paid time off for which eligible;
 - b. be approved for and using or have exhausted Family and Medical Leave Act (FMLA) leave hours if eligible; and
 - c. be on approved leave without pay for the medical reasons of an immediate family member during any hours for which he or she will receive donated leave.

V. Certification Requirements

- A. The employee must submit a “**Donated Leave for Catastrophic Illness Application**” or “**Donated Leave for Catastrophic Illness Immediate Family Member Application**” form completed by a provider.
- B. The provider’s statement on the Donated Leave for Catastrophic Illness Application form is the basis for determining if an employee or family member meets the requirements of the catastrophic illness definition. The City’s human resources team will determine if the employee meets the remaining eligibility requirements in Part III-B for employee or Part IV-B for immediate family member.
- C. Employer may, at their initiative and expense, seek second opinions or updates from providers regarding the status of an employee's illness or injury.

VI. Program Requirements

- A. Hours shall be donated in whole-hour increment. However, donations may be credited to the recipient in other than whole hour increments. All of the recipient’s accrued time off must be used before donations will be credited to the recipient for an employee’s own illness or all of the recipient’s accrued time for which he or she is eligible must be used before donations will be credited to the recipient for the illness of an immediate family member. Hours will be credited in increments not to exceed the employee’s regularly scheduled work hours on a pay period-by-pay period basis. Recipients will not accrue paid time off from donated leave hours.
- B. Approval for use of donated leave shall be for a period not to exceed one year either on an intermittent or continuous basis for each occurrence.
- a. An occurrence is considered a period of incapacity (of the employee or an immediate family member) from an illness or injury.
 - b. An occurrence is not to exceed a period of one year from the date the patient was deemed unable to work as notated by the provider on the application forms.
 - c. Donated leave can only be used one time (for up to one year) per diagnosis.

For example: An employee is diagnosed with liver cancer. The donated leave may be used for a period of one year, either continuously or intermittently. If liver cancer comes back after that one year, it is still considered the same occurrence. If a different type of cancer is identified, it would be a new occurrence since it is a different type of cancer.

- C. Donated leave shall be irrevocable after it is credited to the recipient. Donated leave hours not credited to the recipient will not be deducted from the donor's vacation balance.
- D. Donations will not be applied retroactively. Donations shall be credited on a first-in/first-out basis according to the submitted date on the **Workday Requests Worklet - Catastrophic Leave Donation**.
- E. Donated leave for catastrophic illness will not restrict the right to terminate probationary employees.
- F. The City's human resources team shall review the application for program eligibility and against program requirements. When/if the application is approved, the City Clerk will post a "**Donated Leave for Catastrophic Illness Request**" form or "**Donated Leave for a Catastrophic Illness Immediate Family Member Request**" indicating that an employee is eligible to receive donated leave within the company. They shall also post the Smart Guide instructing employees how to donate.
- G. Health, dental, and supplemental life insurances; pre-tax; deferred compensation; flexible spending accounts (FSA); and tax-sheltered annuities premiums will continue to deduct from the Catastrophic Leave Donation if FMLA eligible. If the employee doesn't receive enough donations to cover all benefits, the remaining owed will be collected in arrears.
- H. Employees may choose to continue or terminate miscellaneous insurance and other payroll deductions while using donated leave hours. Mandatory deductions are taken first, and then optional deductions as funds are available and as authorized by the employee.
- I. When FMLA leave and donated leave for a catastrophic illness are used concurrently, the Employer is obligated to pay its share of health and dental insurance. Once FMLA is exhausted the employee is no longer eligible for the Employer share and will receive a COBRA application. COBRA premiums will not be deducted from catastrophic illness payments. The employee will pay COBRA insurance premiums directly to the insurance carriers. The Employer also continues to maintain an employee's basic life and long-term disability insurances during periods of medical leave for an employee's illness.
- J. Leave without pay provisions shall apply to the following: Employees are not eligible for holiday pay; sick time accrual; vacation accrual; shift differential pay, standby pay, and longevity pay.
- K. An employee may terminate receiving donated leave contributions at any time.
- L. Donated leave hours are not tax-deductible.

VII. Recordkeeping

- A. The City's human resources team must maintain records pertaining to donated leave and must make these records accessible upon request in accordance with applicable laws and administrative policies.
- B. Records and documents relating to donated leave must be treated as confidential. Supervisors, managers, first aid and safety personnel may be provided relevant information on a need-to-know basis.

- C. Information regarding recipients, donors, and the number of leave hours donated is confidential and will be treated as such. Donors also should treat information regarding the recipients, and the number of leave hours as confidential, but they are not prohibited from telling the recipient if they choose to do so.

PUBLIC NOTICE

VOLUNTARY ANNEXATION REQUEST

TO THE CITIZENS OF CARLISLE, IOWA:

Notice is hereby given that a public hearing will be held before the Carlisle City Council in the Council Chambers at City Hall, 100 N. 1st St. of Carlisle, Warren County, Iowa at 6:30 p.m. on March 25, 2024 to consider two Petitions for Voluntary Annexation to the City of Carlisle, Iowa from the following individuals and entities for the following legally described property:

- a) Paula K. Sampson & Pamela J. Climpson, Co-Executors of the Betty J. Warren Estate

The Northeast Quarter (1/4) of the Northwest Quarter (1/4) and the North Ten (10) acres of the Southeast Quarter (1/4) of the Northwest Quarter (1/4) of Section Nine (9), Township Seventy-seven (77) North, Range Twenty-three (23) West 5th P.M., Iowa, EXCEPT Parcels D, P & V.

AND

The West Forty-six (46) Acres of the East Half (E 1/2) Southwest Quarter (SW 1/4) and the South Twelve (1) Acres of the East Seventeen (17) Acres of the Southeast Quarter (SE 1/4) Southwest Quarter (SW 1/4) described as beginning 80 rods East of the Southwest Corner of Section 4, thence North 160 rods, thence East 46 rods, thence South 103 rods and 2 feet; thence East 34 rods; thence South 56 rods and 10 feet; thence West 80 rods to place of beginning, and the West Ten (10) acres of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section 4, Township 77 North, Range 23, West 5th P.M. Iowa, EXCEPT Parcels P and Y.

- a) Danamere Farms, Inc.

The East 70 acres of the S 1/2 of the SE 1/4 of Section 4 and the N 1/2 of the NE 1/4 of Section 9 lying North and West of roadway, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa EXCEPT the South 5 acres of the E 1/2 NW 1/4 NE 1/4 AND EXCEPT commencing at the Southwest corner of NE 1/4 NE 1/4 of Section 9, thence North 20 rods, thence East to center of public highway, thence in a Southwest direction along center of said highway to South line of said 40 acre tract, thence West to place of beginning; all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa

AND Parcel "H" of the amended survey of the SW 1/4 of the SW 1/4 of Section 3, and the SE 1/4 of the SE 1/4 of Section 4, and the NE 1/4 of the NE 1/4 of Section 9,

all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 19, Page 2 of 77-23 and recorded in Book 2005 Page 903 on January 31, 2005 in the office of the Warren County Recorder.

AND EXCEPT Parcel "Q" of the corrected survey of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 4, and the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 3, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 18, Page 15 of 77-23 and recorded in Book 2004 Page 10442 on September 15, 2004 in the office of the Warren County Recorder

These properties are located south and west of the current city limits of the City of Carlisle.

More information on this proposed annexation of property can be obtained at the City Clerk's office at City Hall, 100 N. 1st St., Carlisle, Warren County, Iowa, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. All interested parties, either for or against this proposed annexation, can be heard at the time and place set forth above.

This notice is given in accordance with the requirements of Sections 364.7 and 362.3 of the 2023 Code of Iowa and amendments thereto.

Interested parties should appear to be heard relative to the foregoing Petition for Voluntary Annexation.

Drew Merrifield, MAYOR

ATTEST:

Shalee Crispen, CITY CLERK

PUBLIC NOTICE

VOLUNTARY ANNEXATION REQUEST

TO THE CITIZENS OF CARLISLE, IOWA:

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- a) Paula K. Sampson & Pamela J. Climpson, Co-Executors of the Betty J. Warren Estate

The Northeast Quarter (1/4) of the Northwest Quarter (1/4) and the North Ten (10) acres of the Southeast Quarter (1/4) of the Northwest Quarter (1/4) of Section Nine (9), Township Seventy-seven (77) North, Range Twenty-three (23) West 5th P.M., Iowa, EXCEPT Parcels D, P & V.

AND

The West Forty-six (46) Acres of the East Half (E 1/2) Southwest Quarter (SW 1/4) and the South Twelve (1) Acres of the East Seventeen (17) Acres of the Southeast Quarter (SE 1/4) Southwest Quarter (SW 1/4) described as beginning 80 rods East of the Southwest Corner of Section 4, thence North 160 rods, thence East 46 rods, thence South 103 rods and 2 feet; thence East 34 rods; thence South 56 rods and 10 feet; thence West 80 rods to place of beginning, and the West Ten (10) acres of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section 4, Township 77 North, Range 23, West 5th P.M. Iowa, EXCEPT Parcels P and Y.

- a) Danamere Farms, Inc.

The East 70 acres of the S 1/2 of the SE 1/4 of Section 4 and the N 1/2 of the NE 1/4 of Section 9 lying North and West of roadway, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa EXCEPT the South 5 acres of the E 1/2 NW 1/4 NE 1/4 AND EXCEPT commencing at the Southwest corner of NE 1/4 NE 1/4 of Section 9, thence North 20 rods, thence East to center of public highway, thence in a Southwest direction along center of said highway to South line of said 40 acre tract, thence West to place of beginning; all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa

AND Parcel "H" of the amended survey of the SW 1/4 of the SW 1/4 of Section 3, and the SE 1/4 of the SE 1/4 of Section 4, and the NE 1/4 of the NE 1/4 of Section 9,

all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 19, Page 2 of 77-23 and recorded in Book 2005 Page 903 on January 31, 2005 in the office of the Warren County Recorder.

AND EXCEPT Parcel "Q" of the corrected survey of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 4, and the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 3, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 18, Page 15 of 77-23 and recorded in Book 2004 Page 10442 on September 15, 2004 in the office of the Warren County Recorder

These properties are located south and west of the current city limits of the City of Carlisle.

More information on this proposed annexation of property can be obtained at the City Clerk's office at City Hall, 100 N. 1st St., Carlisle, Warren County, Iowa, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. All interested parties, either for or against this proposed annexation, can be heard at the time and place set forth above.

This notice is given in accordance with the requirements of Sections 364.7 and 362.3 of the 2023 Code of Iowa and amendments thereto.

Interested parties should appear to be heard relative to the foregoing Petition for Voluntary Annexation.

Drew Merrifield, MAYOR

ATTEST:

Shalee Crispen, CITY CLERK

RESOLUTION NO.

WHEREAS, on the 25th day of March, 2024, Paula K. Sampson and Pamela J. Climpson, Co-Executors of the Betty J. Warren Estate, fee simple owner, petitioned this Council for annexation of the following described real estate, to-wit:

The Northeast Quarter (1/4) of the Northwest Quarter (1/4) and the North Ten (10) acres of the Southeast Quarter (1/4) of the Northwest Quarter (1/4) of Section Nine (9), Township Seventy-seven (77) North, Range Twenty-three (23) West 5th P.M., Iowa, EXCEPT Parcels D, P & V.

AND

The West Forty-six (46) Acres of the East Half (E ½) Southwest Quarter (SW ¼) and the South Twelve (1) Acres of the East Seventeen (17) Acres of the Southeast Quarter (SE ¼) Southwest Quarter (SW ¼) described as beginning 80 rods East of the Southwest Corner of Section 4, thence North 160 rods, thence East 46 rods, thence South 103 rods and 2 feet; thence East 34 rods; thence South 56 rods and 10 feet; thence West 80 rods to place of beginning, and the West Ten (10) acres of the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section 4, Township 77 North, Range 23, West 5th P.M. Iowa, EXCEPT Parcels P and Y.

WHEREAS, on the 19th day of February, 2024, Danamere Farms, Inc., fee simple owner, petitioned this Council for annexation of the following described real estate, to-wit:

The East 70 acres of the S ½ of the SE ¼ of Section 4 and the N ½ of the NE ¼ of Section 9 lying North and West of roadway, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa EXCEPT the South 5 acres of the E ½ NW ¼ NE ¼ AND EXCEPT commencing at the Southwest corner of NE ¼ NE ¼ of Section 9, thence North 20 rods, thence East to center of public highway, thence in a Southwest direction along center of said highway to South line of said 40 acre tract, thence West to place of beginning; all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa

AND Parcel “H” of the amended survey of the SW ¼ of the SW ¼ of Section 3, and the SE ¼ of the SE ¼ of Section 4, and the NE ¼ of the NE ¼ of Section 9, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 19, Page 2 of 77-23 and recorded in Book 2005 Page 903 on January 31, 2005 in the office of the Warren County Recorder.

AND EXCEPT Parcel “Q” of the corrected survey of the SE ¼ of the SE ¼ of Section 4, and the SW ¼ of the SW ¼ of Section 3, all in Township 77 North, Range 23 West of the 5th P.M., Warren County, Iowa, as shown in Irregular Plat Book 18,

Page 15 of 77-23 and recorded in Book 2004 Page 10442 on September 15, 2004 in the office of the Warren County Recorder

Be and it is hereby annexed to and made a part of the City of Carlisle, Iowa.

In regards to the property owned by Danamere Farms, Inc., the owner is hereby granted permission to continue its open burn on the property to clean out and sustain the vegetation located thereon with the requirement that the owner obtain the appropriate permit from the City/Fire Department. The owner is also granted the right to allow the immediate family of David Johnson to continue to hunt on the following parcels only:

South of the pond on parcel #01000040860 and all of parcel #01000090223

PASSED AND APPROVED this _____ day of March, 2024.

Drew Merrifield, MAYOR

ATTEST:

Shalee Crispen, CITY CLERK

_____, 2024

Allen Township Board of Trustees
Attn: Ms. Peggy Fogle, Clerk
14769 Buchanan
Carlisle, IA 50047

Re: City of Carlisle Annexation

Dear Ms. Fogle:

As attorney for the City of Carlisle and pursuant to Iowa Code Sec. 368.7(1)(b) I am hereby notifying you that the City of Carlisle intends to annex territory located within your township. A hearing will be held on the 25th day of March, 2024 at 6:30 p.m. in the Council Chambers at the City Hall in Carlisle, Warren County, Iowa to consider two voluntary petitions.

With this letter I am enclosing a copy of the Public Notice along with a map showing the locations of the properties relative to the Carlisle City Limits and also a table reflecting the owners of the respective properties.

Pursuant to Iowa Code Sec. 368.7(1)(b) a consultation should be held between the City of Carlisle and your governmental entity concerning the proposed annexation. Therefore, upon receipt of this letter, please contact me at the number on this letter or Deven Markley, City Administrator, at 989-3224 to set up a time to discuss this annexation.

With the above thoughts in mind, I want to thank you in advance for your cooperation.

Very truly yours,

Robert L. Stuyvesant

RLS/rlg
Enclosure

_____, 2024

Mr. Mark Snell, Chair
Warren County Board of Supervisors
301 N. Buxton St., Suite 202
Indianola, IA 50125

Re: City of Carlisle Annexation

Dear Mr. Snell:

As attorney for the City of Carlisle and pursuant to Iowa Code Sec. 368.7(1)(b) I am hereby notifying you that the City of Carlisle intends to annex territory located within Warren County. A hearing will be held on the 25th day of March, 2024 at 6:30 p.m. in the Council Chambers at the City Hall in Carlisle, Warren County, Iowa to consider two voluntary petitions.

With this letter I am enclosing a copy of the Public Notice along with a map showing the locations of the properties relative to the Carlisle City Limits and also a table reflecting the owners of the respective properties.

Pursuant to Iowa Code Sec. 368.7(1)(b) a consultation should be held between the City of Carlisle and your governmental entity concerning the proposed annexation. Therefore, upon receipt of this letter, please contact me at the number on this letter or Deven Markley, City Administrator, at 989-3224 to set up a time to discuss this annexation.

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Very truly yours,

Robert L. Stuyvesant

RLS/rlg
Enclosure



Library Department Report March 2024

Did You Know...

Iowa has 544 public libraries. FY22 (most recent information available) shows:

- Iowa public libraries had 9.8 million visits.
- Over 16 million physical items were checked out.
- Almost 3.7 digital items checked out.

Notable Updates on Projects & Programs

Upcoming Programs:

Meteorologist from KCCI 6:30 pm 3/26

Help for care givers of adults with dementia 10:30 am 3/28

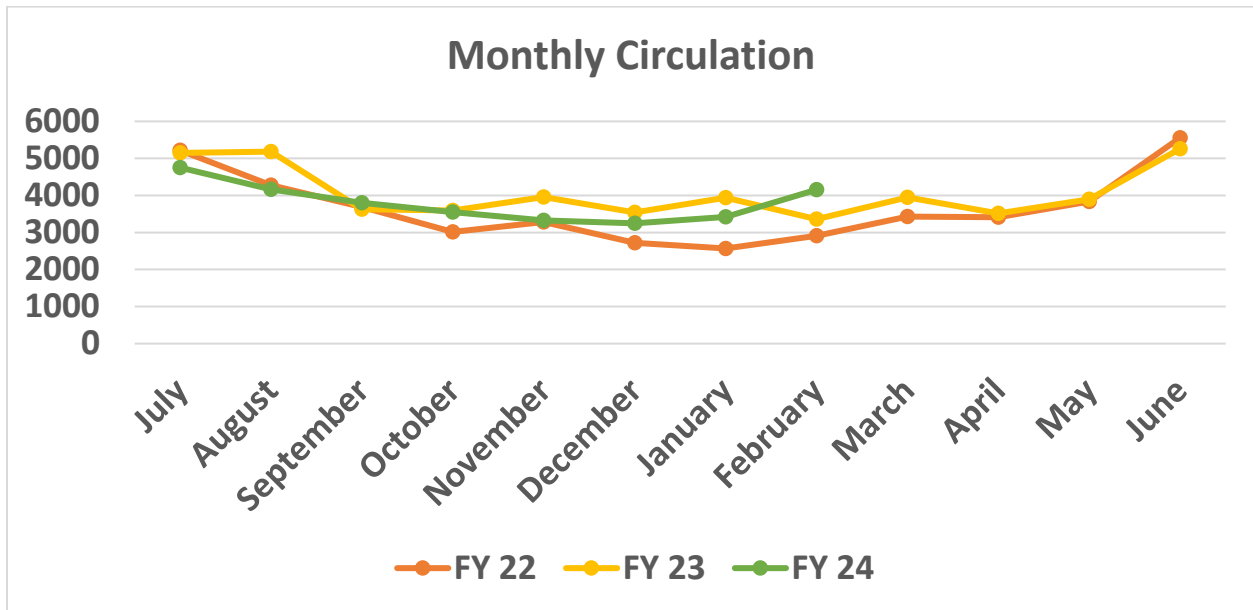
Puzzle Competition 1:30 pm 4/6

Things To Look For

Deven and I should receive the new pricing information by the end of the month.

Statistics

February 2024: Patrons checked out 4,153 items.



We held 29 programs in February for a total of 594 patrons.

Programs	Feb-24	7/23-2/24
Kids	5	46
Teens	7	34
Adults	13	78
Outreach	4	19
Total programs:	29	177

Participants	Feb-24	7/23-2/24
Kids	157	1606
Teens	112	487
Adults	153	616
Outreach	172	693
Total participants:	594	3442