

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

March 11, 2024; 6:30 P.M.

Carlisle 100 N 1st Street, Carlisle, IA

Roll Call: Elected Officials present; Mayor Drew Merrifield, Justin Brower, Krista Beck, Doug Hammerand, Beth Sauter, and Dan Carver, constituting a quorum. Also present; City Clerk Shalee Crispen, City Admin. Deven Markley, City Attorney Robert Stuyvesant and Terry Krapfl, Electric Sup. Don Miller, and Public Works Sup. Tony Rhinehart. Mayor Merrifield called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Bruce Selby 7322 SE 52nd St had a question on why no parking signs have been placed on SE 52nd. It was explained that it was part of a 2021 ordinance change.

PRESENTATIONS

None

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action) Motion by Carver, seconded by Beck, to approve the following consent agenda items and pulling Bills in the Amount of \$164,338.24 from the consent agenda. Motion passed unanimously on a roll call vote.

Approved Resolution 20240311001 tax abatement application 800 N 5th St.

Approved Resolution 20240311002 tax abatement application 5550 SE 64th Ave

Approved Resolution 20240311003 tax abatement application 1295 Meadow View

Approval of Change Order #4 for School Street – Phase 2 Project In Amount Not To Exceed \$9,014.28

Approval to Authorize City Staff to Sign the Notice of Acceptability of Work for Avon Water Main Improvement Project And Submit Drawdown Request to State Revolving Fund (SRF)

Approval of Task Order #24-01 with Strand Associates, Inc. for IA Highway 5 Water Main Crossing Project

Beck had a question on the Cyber Solutions bill and paying for a service monthly. Staff explained that Office 365 has to be paid monthly we do not have the option to pay them annually for this service with Office 365. Beck had a question on the goodwill charge on the McClure bill. Alex Schlader with McClure explained it was for the door hangers on S 8th and Juniper during the no parking during the construction season of Scotch Ridge Rd. The charge was to help pay for the Morning Glory Coffee gift certificates on the door hangers.

Motion by Beck, seconded by Brower to approve the bills in the amount of \$164,338.24, motion carried unanimously on a roll call vote.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Council discussed Creating A Sick Time Donation Bank for employees to use during extreme circumstances should they arise and the employee not having enough time off to be used.

Hammerand brought up looking at the States policy and other cities. Brower asked if there would be a cap. Beck asked about cap and if it would be per employee or an overall bank for employees to donate to or use from. Council gave staff direction to move forward with getting one created. No action was taken.

Council discussed Upgrade To 0.3 Section of Trail Along Gateway Drive Connecting Carlisle Nature Trail To Karras-Kaul Connector Trail. Deven spoke about the .3 mile section on Gateway drive that is currently asphalt. Denny Woodruff 520 Pleasant St. spoke on upgrading it to concrete versus the current asphalt. Hammerand asked why we would take out and put

something different and doesn't see an issue with what is already there. Brower does not see it as a sidewalk and using LOSST funds for it doesn't seem to fit. Beck also did not see why we would tear up what is there. There was a bid of \$90,000.00 to take out current asphalt and replace with concrete. Mitch Holtz from Strand also gave a rough estimate of \$35,000.00 to overlay and fix current drainage issues. Cassandra Halls 3094 140th Ave. Carlisle also spoke on seeing the trail is a sidewalk. Motion by Hammerand, seconded by Brower to table. Motion carried unanimously on a roll call vote.

Motion by Hammerand, seconded by Beck to Set Public Hearing for Levy Rate Notice for March 25, 2024 at 6:00 p.m. Motion carried unanimously on a roll call vote.

Motion by Hammerand, seconded by Beck to Set Public Hearing for FY25 Budget for April 8, 2024 at 6:30 p.m.

DEPARTMENT REPORTS

Deven gave an update On State Property Tax Mailing that is to come from the county due to HF718.

Progress Report On Highway 5 Turn Lane (Report In Packet)

Library Cost Estimate Nearing Completion should have by the end of the week.

Sauter asked about an Ash tree policy and treating them wanting to know if the City has a policy. It was noted that the City does not treat. Deven followed up with the concerned citizen and got it answered for them.

Carver asked about where we were at with getting the Chicken Ordinance put together and Annexation. Both will be coming up.

Drew will be going to the Capitol about House Files and Senate Files.

CITY ATTORNEY REPORT

None

UPCOMING EVENTS AND INFORMATION OF NOTE TO COUNCIL

Chamber Government Coffee – March 16 – 10-11:30 am – Council Chambers

Chamber Lunch & Learn – Childcare – March 19 – Noon – St. Elizabeth Church

Municipal Leadership Academy Class 3 – April 20 – 10am-2pm - Ankeny

Motion by Beck, seconded by Sauter to Adjourn at 9:10 P.M. Motion carried unanimously on roll call vote.

Drew Merrifield, Mayor

Shalee Crispen, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary