



---

## Public Works Department

---

Robert Rice, Director  
5885 NE 14 Street  
Des Moines, Iowa 50313  
Ph 515.286.3705  
Fax 515.286.3437  
Email: [publicworks@polkcountyiowa.gov](mailto:publicworks@polkcountyiowa.gov)  
[www.polkcountyiowa.gov](http://www.polkcountyiowa.gov)

June 29, 2022

Dear Property Owner,

Polk County worked together with the City of Carlisle to bring public water to Avon Lake. This letter is to inform you of the opportunity to connect to the City of Carlisle water main that is currently under construction and nearing completion within your neighborhood.

To connect to this line, you will need to pay a connection fee and enter into an agreement with Polk County Public Works. You must also hire a licensed plumber to apply for a plumbing permit to install the water service line. In addition, your existing well will need to be properly abandoned which requires a licensed well contractor and well abandonment permit. Once the connection fee is paid, permits are issued, and the agreement is signed and approved, Polk County will inform the City of Carlisle Water Department to provide a water meter.

The expected costs to connect to this water line are as follows:

- **Polk County Public Works Connection Fee – \$5,000**
- **Plumbing Cost**
  - **Licensed Plumber to be hired by property owner – Varies**
  - **Polk County Plumbing Permit to be paid by your hired licensed plumber \$100.**
  - **Well Abandonment – Varies**
  - **Well Abandonment Permit - \$0**

The Polk County connection fee of \$5,000 will increase 3% on July 1 each subsequent year with the first increase on July 1, 2023. Connection to the line is voluntary, however, if your existing well fails or is unable to provide adequate water a connection will be required.

Polk County offers a payment plan on the \$5,000 connection fee. This requires an agreement to be signed and approved before connection is allowed. This plan requires a down payment of \$500, followed by nine (9) annual installment payments that begin a year after the agreement is signed. A 3% interest rate is charged on the agreement amount making the annual payment \$577.95. The property owner will still be responsible for hiring a licensed plumber to complete the service line. Please contact Seth Cloe within the Polk County Public Works department at [seth.cloe@polkcountyiowa.gov](mailto:seth.cloe@polkcountyiowa.gov) or (515) 286-2280 to pay your connection fee in full or sign up for the installment plan.

There is also assistance available through the Polk County Emergency Repair program. To qualify the property must meet all of the following criteria:

1. Owner occupied with Homestead Credit and owned the property for at least one year.
2. The total assessed value must be less than \$200,000.
3. And the household must also meet income guidelines which is 80% or less of Average Median Income (AMI).
4. Asset Limit of \$50,000 excluding vehicle and home equity.
5. Current on Property Taxes and Special Assessments.

If you qualify for the Emergency Repair Program, your connection fee will be waived and Polk County will hire a plumber to install your service line or you may hire a plumber who meets the program requirements and they will be paid by Polk County. In addition Polk County would hire a contractor to abandon and plug your well. If you believe that you will qualify please contact Polk County Emergency Repair at (515) 286-3356 to complete the program application process. Once the application information is received and reviewed you will be notified if you qualify.

For well abandonment, financial assistance is available to anyone through Polk County Environmental Health Division under the State of Iowa Grants to Counties (GTC) Well Program. This program will reimburse property owners up to \$500 for each well plugged. The property owner must first submit an application for a well abandonment permit and, upon completion of the well plugging, submit [IDNR Form 542-1226](#) completed by a licensed well contractor and a paid invoice for reimbursement.

Connection will not be allowed until the project is completed. Paperwork and permits can be started at any time.

If you have questions regarding connecting to the main please contact Polk County Public Works department at [seth.cloe@polkcountyiowa.gov](mailto:seth.cloe@polkcountyiowa.gov) or (515) 286-2280.

Sincerely,



Bret VandeLune  
Planning and Development Manager  
Polk County Public Works